

West Virginia Child and Adult Care Food Program On-Site Production Record

Actual Number Served

				Bkfst	AM Snack	Lunch	PM Snack	Supper	EVE Snack
				Name of Sponsor/Site:	Date (Day/Month/Year):	1 – 2 Years:			
Completed by:			3 – 5 Years:						
Requirements:			6 – 12 Years:						
<ol style="list-style-type: none"> 1. Menus must be maintained on a separate document; 2. Menus and production records must match and reflect actual meal service. 			Total Meals Served:						



(#) Number of Children Planned for Minimum Serving Size/Total Amount Needed

Components		Menu Items		1 – 2 Years			3 – 5 Years			6 – 12 Years			Total Amount Prepared	Amount Leftover
				# of Children	Serving Size	Total Amount Needed	# of Children	Serving Size	Total Amount Needed	# of Children	Serving Size	Total Amount Needed		
Breakfast 3 components	Milk	Whole												
		1% or Skim												
	Fruit/Vegetable													
	Grain/Bread													
	Meat/Meat Alternate													
	Other:													
Lunch/Supper 5 components	Milk	Whole												
		1% or Skim												
	Vegetable													
	Fruit													
	Grain/Bread													
	Meat/Meat Alternate													
	Other:													
AM/PM Snacks 2 components	Milk	Whole												
		1% or Skim												
	Vegetable													
	Fruit													
	Grain/Bread													
	Meat/Meat Alternate													
	Other:													

Notes: