



West Virginia  
**Governor's  
STEM Institute**

# 2025 Student Application Part II



July 6-19, 2025

Green Bank Observatory  
155 Observatory Rd.  
Green Bank, WV 24944

## QUALIFICATIONS

DO NOT COMPLETE PART II UNTIL YOU HAVE COMPLETED PART I

Required Qualifications:

- Complete Part I of the Application online located here: <https://forms.office.com/r/dhuvZDSQi5>
- Attend middle school in West Virginia and plan to be in attendance next year
- A resident of West Virginia
- A **eighth grade** student at the time of application
- Must not have attended GSI in the past
- Have a grade-point average of at least 3.0
- Have a recommendation from the school principal (within this application)
- Have a recommendation from a math or science teacher (within the application)
- Have one other teacher recommendation (within the application)
- Must satisfy all immunization requirements set by the West Virginia Department of Health and Human Resources (DHHR). Nonpublic school and homeschool students must provide proof of immunizations.

General Information

- The state deadline for Part I and II of the application is **Friday, April 11, 2025**. It is the responsibility of the student to collect all required documents.
- Part II of the application (this form and all supporting documents as required within the application) are submitted to the school counselor. The school counselor must scan the application and supporting documents into one PDF file and submit the electronic files to the principal for the school recommendation. Once the principal has signed the principal recommendation form, the school must submit the PDF applications and the recommendation for to the county superintendent.
- A copy of transcripts is required with the application. This document will need to be provided by the school counselor.
- Within the application, you will be required to secure two recommendations. Please provide sufficient notice to your teacher prior to submitting the application.
- On the final page of this application, you will find a checklist of all required pieces. We recommend asking a teacher or counselor to review all student information before submitting the completed application to the school counselor.
- **Students may not apply to attend GSI at Green Bank if they attended GSI WVU.**
- **IMPORTANT: WV Governor's Schools is a summer commitment for students. If you are selected to attend and you confirm your participation, we expect you to fully participate in the programs. If you decide to leave voluntarily during the school, you will not be permitted to apply to any other Governor's Schools in the future.**

If you have questions, please contact Dustin Lambert, WVDE State Coordinator of West Virginia Governor's Schools – [dllambert@k12.wv.us](mailto:dllambert@k12.wv.us) or (304) 558-5325.

## Student Demographic Information

First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_

Last Name: \_\_\_\_\_ Preferred First Name: \_\_\_\_\_

Birthdate: \_\_\_\_\_ County: \_\_\_\_\_

School: \_\_\_\_\_

Student's Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Student's Preferred Phone Number: \_\_\_\_\_ T-Shirt Size: \_\_\_\_\_

Male  Female

Are there lodging accommodations the college/university should consider? Please explain.

If there are additional dorm considerations, parents/guardians may contact Dustin Lambert, Governor's Schools Coordinator for further discussion at (304) 558-5325 or [dllambert@k12.wv.us](mailto:dllambert@k12.wv.us).

Student's K12 Email Address: \_\_\_\_\_

Student's Preferred/Secondary Email Address: \_\_\_\_\_

Parent/Guardian 1 First and Last Name: \_\_\_\_\_

Parent/Guardian 1 Preferred Phone Number: \_\_\_\_\_

Parent/Guardian 1 Email Address: \_\_\_\_\_

Parent/Guardian 2 First and Last Name: \_\_\_\_\_

Parent/Guardian 2 Preferred Phone Number: \_\_\_\_\_

Parent/Guardian 2 Email Address: \_\_\_\_\_

Student's Grade Level: \_\_\_\_\_

Current Cumulative GPA: \_\_\_\_\_



## Parent and Student Verification Form

Student’s First and Last Name: \_\_\_\_\_

This form is to be printed and completed by both the student and a parent/guardian using blue or black ink. Please attach this document to the application when submitting to the school counselor.

The following assurances must be initialed by both a parent/guardian and the student to participate in the Governor’s STEM Institute (GSI) if selected by the state selection committee. Your initials confirm you agree with each statement.

West Virginia Governor’s STEM Institute (GSI)		
Student Initials	Parent/Guardian Initials	Please carefully read each statement before initialing.
		If selected, we agree to provide all requested medical (including prescriptions) and educational information to the GSI Dean at the Green Bank Observatory.
		The GSI program requires concerted academic focus, preparation, and motivation from all students. Participants are expected to demonstrate professionalism, self-discipline, and respect for self, others, the program, and the host institution.
		I consent to my son’s/daughter’s likeness, name, school, and hometown to appear in public media including newspapers, TV, radio, and the internet. Addresses and phone numbers may be printed in the student directory and shared with fellow GSI scholars during the sessions.
		I certify that I am a resident of the state of West Virginia and that I attend a public, nonpublic, or homeschool within the state.
		I give permission to the West Virginia Department of Education (WVDE) to release my child’s name, likeness, and contact information to institutions recognizing and/or supporting the GSI program.
		<b>If selected for GSI Green Bank, I agree to fully participate for the entire duration of the school. Failure to fully participate in all programs means you forfeit your ability to apply to future Governor’s Schools.</b>
		We agree to abide by the regulations and protocols of the West Virginia Governor’s STEM Institute and the Green Bank Observatory. Your initials also indicate an understanding that students who do not follow the rules will be sent home.
		Student records and applications are retained by the West Virginia Department of Education within a secure database. The applications of the selected students and/or the data in an electronic format will be transferred to personnel at the Governor’s STEM Institute. Every precaution is taken to safeguard student records. I understand the selection committee will keep all information confidential and securely maintained.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date



### Principal Certification

This form is to be printed and completed using blue or black ink by the school counselor. The principal or assistant principal must sign at the bottom to certify the information below. Please attach this form to the application before submitting to the online file submission folder.

Student’s First and Last Name: \_\_\_\_\_

Student’s Current Grade Level: \_\_\_\_\_

Student Cumulative GPA: \_\_\_\_\_

Please confirm the information below is accurate within the application, or attached, by applying a checkmark or X.

- \_\_\_\_\_ A GPA of a least 3.0.
- \_\_\_\_\_ Two teacher recommendation letter is attached (one of which must be from a math or science teacher).
- \_\_\_\_\_ A record of regular attendance/acceptable discipline record (it is not necessary to send the record itself)
- \_\_\_\_\_ Photocopy of report card for current semester and a transcript of all grades during middle school (6-8).
- \_\_\_\_\_ Photocopy of immunization records if the student is from a nonpublic school or homeschooled.



I hereby certify that the above-named student and information is accurate. I further indicate with my signature a recommendation for the student to be considered for participation in the GSI.

\_\_\_\_\_  
Principal or Assistant Principal Signature and Title

\_\_\_\_\_  
Date



## Special Interests

Student's First and Last Name: \_\_\_\_\_

Please discuss your special interests and hobbies.



## Teamwork Response

Student's First and Last Name: \_\_\_\_\_

The Governor's STEM Institute (GSI) involves teamwork. Discuss any experience you have had being part of a team. Are you comfortable sharing information? Are you comfortable trusting another member's input? Do you consider yourself a leader or a follower? Explain.







## **Math or Science Teacher Recommendation 1**

(Page 1)

Student’s First and Last Name: \_\_\_\_\_  
 Teacher’s Title, First and Last Name: \_\_\_\_\_  
 Teacher’s Email: \_\_\_\_\_  
 Subjects Taught by Teacher: \_\_\_\_\_  
 School: \_\_\_\_\_ School Phone Number: \_\_\_\_\_

Students attending the Governor’s STEM Institute are to be selected based upon a special interest in or propensity for computer science. Students who thrive in GSI are those who have a genuine interest in math and science. The selection committee shall also consider interpersonal skills, task persistence, motivation, creativity, general maturity, and emotional maturity.

Please check the box next to the rating that best describes the student - 1 being the lowest and 5 being the highest. For the headings “Motivation and Task Persistence” and “Interpersonal skills,” please write a 2-3 sentence response.

**Interest in Math and Science**

1     2     3     4     5

**Creativity**

1     2     3     4     5

**General and Emotional Maturity**

1     2     3     4     5

**Teamwork**

1     2     3     4     5

Motivation and Task Persistence (narrative)

Interpersonal Skills (narrative)

Student's First and Last Name: \_\_\_\_\_



## Teacher Recommendation 1

(Page 2)

Please indicate your recommendation for the student below by checking the appropriate box.

- without reservation
- with minor reservations
- do not recommend

Please provide a narrative explaining your decision as marked above.

I indicate with my signature a recommendation for the student to be considered for participation in the GSI.

\_\_\_\_\_  
**Teacher's Signature**

\_\_\_\_\_  
**Date**



## Teacher Recommendation 2

(Page 1)

Student’s First and Last Name: \_\_\_\_\_

Teacher’s Title, First and Last Name: \_\_\_\_\_

Teacher’s Email: \_\_\_\_\_

Subjects Taught by Teacher: \_\_\_\_\_

School: \_\_\_\_\_ School Phone Number: \_\_\_\_\_

Students attending the Governor’s STEM Institute are to be selected based upon a special interest in or propensity for computer science. Students who thrive in GSI are those who have a genuine interest in math and science. The selection committee shall also consider interpersonal skills, task persistence, motivation, creativity, general maturity, and emotional maturity.

Please check the box next to the rating that best describes the student - 1 being the lowest and 5 being the highest. For the headings “Motivation and Task Persistence” and “Interpersonal skills,” please write a 2-3 sentence response.

Interest in Science and Math

1     2     3     4     5

Creativity

1     2     3     4     5

General and Emotional Maturity

1     2     3     4     5

Teamwork

1     2     3     4     5

Motivation and Task Persistence (narrative)

Interpersonal Skills (narrative)

Student's First and Last Name: \_\_\_\_\_



## Teacher Recommendation 2

(Page 2)

Please indicate your recommendation for the student below by checking the appropriate box.

- without reservation
- with minor reservations
- do not recommend

Please provide a narrative explaining your decision as marked above.

I indicate with my signature a recommendation for the student to be considered for participation in the GSI.

\_\_\_\_\_  
Teacher's Signature

\_\_\_\_\_  
Date



## Application Specifications

Applications must include the following:

- Application Part II
- Parent and Student Verification Form
- Principal Certification
- Special Interests
- Teamwork Response
- STEM Responses
- 2 Teacher Recommendations (one from a science or math teacher)
- Transcript Record for all of middle school and the 1<sup>st</sup> semester of the current year.
- Immunization records for nonpublic school and homeschool students.

**The school counselor will scan all documents into one file for each student application.**

A selection committee at the school will determine students who are recommended from each school. Students who are selected will be recommended to the county superintendent for final selections.

**The West Virginia Department of Education is not accepting paper submissions of applications.** Once the counselor has scanned all required documents into one file for each student, those files will be submitted electronically from the school to the county and then uploaded to the state file submission from the county superintendent's recommendations. The county contact uploads the county selections to the file submission.



**Division of PK-Adult Instruction & Career Engagement**