

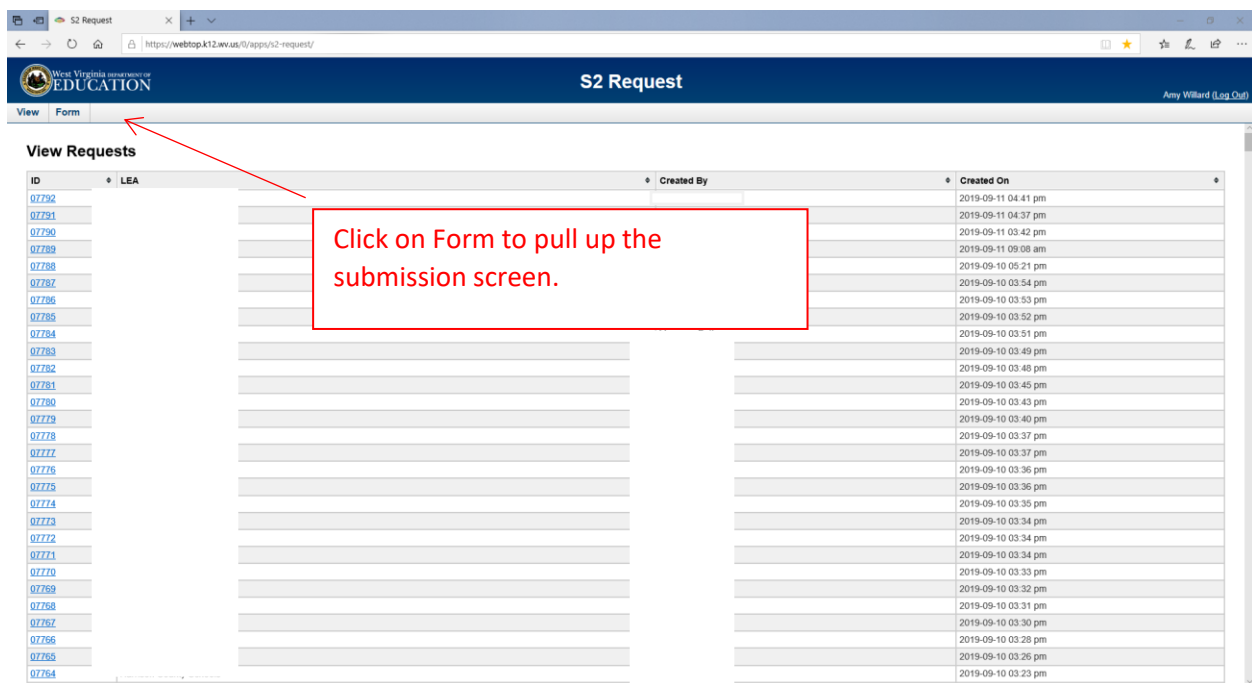
WVDE Federal Grant Draw-Down Request Process

Part 1: S2 Request System

The website to submit a federal grant drawdown request is as follows:

<https://wvde.state.wv.us/apps/s2-request/>. You will log in using your Webtop User name and password. **If you do not already have a Webtop User name and password, you will need to sign up for one.**

After logging into the system with your Webtop credentials, your screen will look as follows:



The screen defaults to View Requests, where you will see a list of your recently submitted federal drawdown requests. You can click on the blue link in the ID column to view the details of the previously submitted requests.

To submit a new federal drawdown request, click on Form below the WVDE logo at the top of the page. Once you click on Form, the screen will look as follows:

The screenshot shows a web browser window with the URL <https://webtop.k12.wv.us/0/apps/s2-request/form.php>. The page header includes the West Virginia Department of Education logo and the text "S2 Request" and "Amy Willard (Log Out)". Below the header, there are two tabs: "View" and "Form", with a red arrow pointing to the "Form" tab. The main content area is titled "Request Form" and contains the following elements:

- A "Browse" button with a red arrow pointing to it and a callout box that says "Click on Browse to attach the required documentation."
- A dropdown menu for "Office of School Finance" with "Office of School Finance" selected.
- Form fields for "Grant C#*", "Beginning Reporting Date*", "Ending Reporting Date*", "Amount*", and "Project # (5 digits)*". The "Grant C#" field contains "GRTAWD0402".
- A paragraph of text: "By submitting this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812)." Below this is a line of text: "I certify, by processing this payment request and/or reallocation, that the funds are being expended within three business days of receipt for the purpose and condition of the agreement."
- A "Certify and Submit Request" button with a red arrow pointing to it and a callout box that says "Click here to submit your request".

To complete the data entry fields on the screen, the following information is required:

- **Grant C#** - This number comes from the federal grant award document and begins with GRTAWD0402 (which defaults for you). Be sure to key the full number or your request will be returned for correction.
- **Beginning Reporting Date and Ending Reporting Date** – When completing these two fields, the Beginning Reporting Date will generally correspond to the first date in the header of the WVEIS Transaction Activity Report. The Ending Reporting Date will generally be the final date in the header of the WVEIS Transaction Activity Report. (*More information regarding how to generate a WVEIS Transaction Activity Report will follow in these instructions*). However, in situations where transactions are paid after the ending obligation date of the grant and the WVEIS Transaction Activity Report is run for a period subsequent to the ending obligation date but before the ending liquidation date, the county boards of education will enter the ending obligation date as the Ending Reporting Date.

Example #1: A grant has an ending obligation date of 6/30/19 and an ending liquidation date of 7/31/19. The Transaction Activity Report attached to the drawdown request shows a date range of 5/1/19 to 6/15/19. For this drawdown request, the county would enter a Beginning Reporting Date of 5/1/19 and an Ending Reporting Date of 6/15/19.

Example #2: A grant has an ending obligation date of 6/30/19 and an ending liquidation date of 7/31/19. The Transaction Activity Report attached to the drawdown request shows a date range of 7/1/19 to 7/31/19, but all of the posted transactions during July were for goods/services properly obligated before the ending grant obligation date of 6/30/19. For this drawdown request, the county would enter a Beginning Reporting Date of 6/30/19 and an Ending Reporting Date of 6/30/19 to reflect that the transactions were within the obligation period of the grant even though they were not paid until after that date due to the timing of the receipt of the invoices.

- **Amount** – Enter the amount of federal funds that you are requesting. This amount should agree to the WVEIS Special Projects Worksheet (SPW) as well as the WVEIS Transaction Activity Report that will be attached to the request. If you are requesting an amount different than the amount from those reports, a detailed explanation must be provided. See further explanation below.
- **Project #** - Enter the WVEIS project number that corresponds to the grant.

For every federal drawdown request, the following documents must be attached (by clicking on the Browse button and selecting the appropriate files) as supporting documentation:

1. The page from the WVEIS SPW that shows the maximum receivable for the project based on actual expenditures and revenue received to date
2. WVEIS Transaction Activity Report (GNL.560) for Objects 100-999 that ties to the WVEIS SPW and amount being requested in the S-2 system
3. If payroll was charged to the grant, Transaction Activity Report for Objects 100-299 that includes the P/R register details (which should tie to the payroll run totals on the report in #2)

****Some counties prefer to run the report in #2 for objects 300-999 to have a non-payroll report and then run the separate payroll report in #3. The sum of those two reports must tie to the WVEIS SPW and the amount being requested in the S-2 system.**

****Detailed instructions for running the WVEIS Transaction Activity Report are contained in Part 2 of this document.**

If you are not requesting the full amount indicated as a receivable on the SPW for the project, please include an explanation as to why the amount requested is less. Examples could include reasons such as (but not limited to):

1. We have already requested XXXX amount of funds for this project that have not yet been received and therefore are not reflected in revenue on the SPW.
2. The expenditure amounts on the SPW include deferred payroll amounts that have not yet been released to employees so we cannot request the federal cash yet since it won't be expended within 3 days.

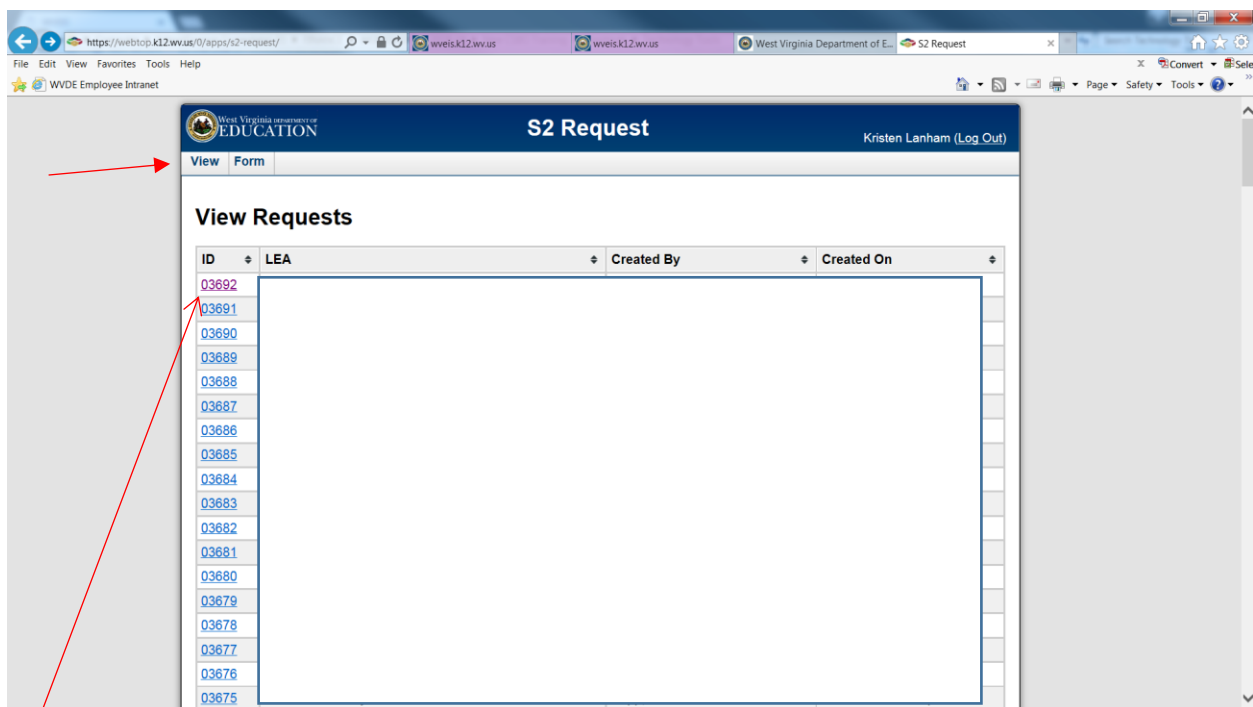
An explanation/reconciliation would also be required if the Transaction Activity Report does not tie to the amount being requested.

Once all data entry fields are complete and the required documentation is attached, hit the Certify and Submit Request button at the bottom of the screen.

The S-2 drawdown screen includes specific certification language required by 2 CFR 200.415 as listed below. **Please note that the federal regulations require that the certification be “signed by an official who is authorized to legally bind the non-Federal entity.”** All counties should ensure that the individual submitting the drawdown requests meet those federal requirements. The certification language can be used to hold individuals accountable if fraud is discovered regarding the usage of the federal funds.

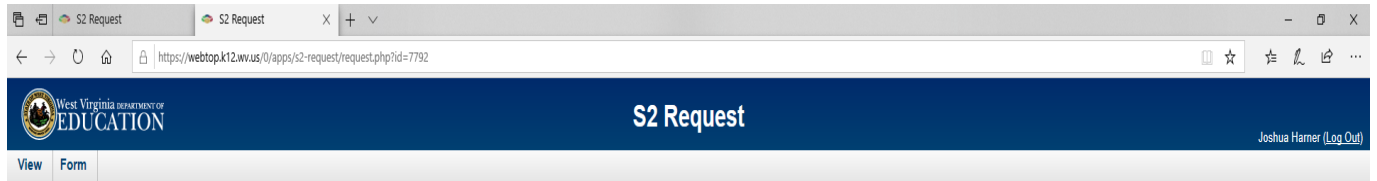
“By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).”

Once you have submitted your request, you can click on View (below the WVDE logo) to return to the initial screen. You can click on the blue link in the ID column to see the details of the submitted requests.



Click on the blue link to see the details of the request.

The detail screen will look as follows for a completed request:



Request #07792



Created by [redacted] at 2019-09-11 04:41 pm

By submitting this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

WVEIS Special Projects Worksheet or Equivalent Documentation to Support Cash Need				
File 10091				
Grant C#	Beginning Service Date	Ending Service Date	Amount	Project #
[redacted]	2019-06-30	2019-06-30	\$59,719.48	43910

Click on this link to view the supporting documentation that was attached.

Please take care when entering the amount of your drawdown request in the S2 system. WVDE receives many requests with typos. When your S2 request is for an amount higher than the available balance on the grant per OASIS or higher than what is supported by your backup documents, the WVDE Office of Internal Operations staff can adjust the request downward to the appropriate amount. However, if you have a typo that is for a lesser amount than what was supported by your backup documentation, WVDE is unable to adjust the requested amount upward and will instead reach out to you and ask you to resubmit that drawdown request in the proper amount. While WVDE could process it at the lower amount, that will likely cause issues on the next drawdown for that project because the transaction activity reports aren't going to match up to the amount you are requesting from the SPW.

Part 2: WVEIS Transaction Activity Report Instructions

Below are instructions and WVEIS screen prints to assist in running the required WVEIS Transaction Activity (GNL.560) reports.

Counties will need to set up two reports: one for all object codes (100-999) and one for just the payroll object codes (100-299). **It is critical that the report set-up match the screen prints provided or the reports will not display properly and will not contain all the data required by the WV State Auditor's Office.**

There are some county boards of education that post their payroll to the general ledger in detail instead of in batch. **For the county boards of education that post in detail to the general ledger, the payroll details automatically show up on the first report for all object codes, so there is no need to run the second payroll-specific report.** The first report should contain all of the necessary detailed information and should tie to the Special Projects Worksheet.

Sample screen prints for the report for **ALL OBJECT CODES** are below:

9/17/19 FY 20 JACKSON COUNTY SCHOOLS 09:06:11 QPADEV003F
 FMS Transaction Activity Report Writer Ref: GNL.560P.11

Report ID: WVSAO
 Report Title: EXPENDITURES
 Summarize: Closed, Open, Both, Neither? (C/O/B/N): N
 Include Beginning balances? (Y/N): N
 Report Sequence Logic:

Element Name (defines sequence)	New	Print	Offset		Select: From or	
	Page	Total	From	To	Only	To
1. FUND	N	N	0	0	63	
2. PROJECT	N	N	0	0	50911	
3. PROGRAM/FUNCTION	N	N	0	0		
4. OBJECT	N	N	0	0	100	999
5. LOCATION	N	N	0	0		
6. COST CENTER	N	N	0	0		
7. SUBJECT	N	N	0	0		
8. EXPANSION	N	N	0	0		
9.	N	N	0	0		
10.	N	N	0	0		

(*TYPE' for financial statement classification.)

Mode: Lookup Cancel? N

ONLINE 23,79

(Note- when hitting enter when setting up the report writer, you will probably get a message that 999 is not a valid object. It is just a warning. You can hit enter to continue.)

9/12/19 FY 20 RITCHIE COUNTY SCHOOLS 15:41:56 QPADEV002G
 FMS Transaction Activity Report Writer Submittal Ref: GNL.565P.01

Report Identifier: WVSAO

Dates for reporting details - Beginning: 9/01/19 Ending: 9/12/19

Suppress printing lines w/all amts zero? (Y/N): Y

Print wide format? (Y/N): Y N = 132 / Y = 167

Extract from P/R Distribution History? (Y/N): N Emp Group: _____
 (blank for all)

WVSAO Federal Drawdown (Y/N): Y

Email reports as a PDF (Y/N): N

Email: _____

K12 addresses ONLY!
 Index: 1 = Valid Report Identifiers.

F3=Exit F4=Index F5=Reset F12=Cancel Cancel? N

ONLINE 18,51

Important reminders when running the report:

- The date range will be changed each time you run the report depending on the period of time for which the federal drawdown is being performed.
- It is important that the “Suppress printing lines w/all amts zero?” be set to Y to ensure the report is not unnecessarily cluttered with objects codes for which there is no activity to report.
- The report **MUST** be set to Y for “Print Wide Format” or some of the fields required by the WVSAO will not display properly.
- Since this report will not contain the payroll details, set the “Extract from P/R Distribution History” field to N.
- Be sure to mark Y for “WVSAO Federal Drawdown” so that unnecessary budgetary information is not displayed on the report.
- The “Email reports as a PDF” field is optional. Setting that field to Y will allow you to email a PDF copy of the report to yourself or someone else in your office. This feature will only work with valid K12 email addresses.

See ATTACHMENT #1 for a sample report that covers all object codes (100-999).

Sample screen prints for the report for **PAYROLL OBJECT CODES** are below:

9/17/19 FY 20 JACKSON COUNTY SCHOOLS 09:05:07 QPADEV003F
 FMS Transaction Activity Report Writer Ref: GNL.560P.11

Report ID: WVSAOP
 Report Title: PAYROLL
 Summarize: Closed, Open, Both, Neither? (C/O/B/N): N
 Include Beginning balances? (Y/N): N
 Report Sequence Logic:

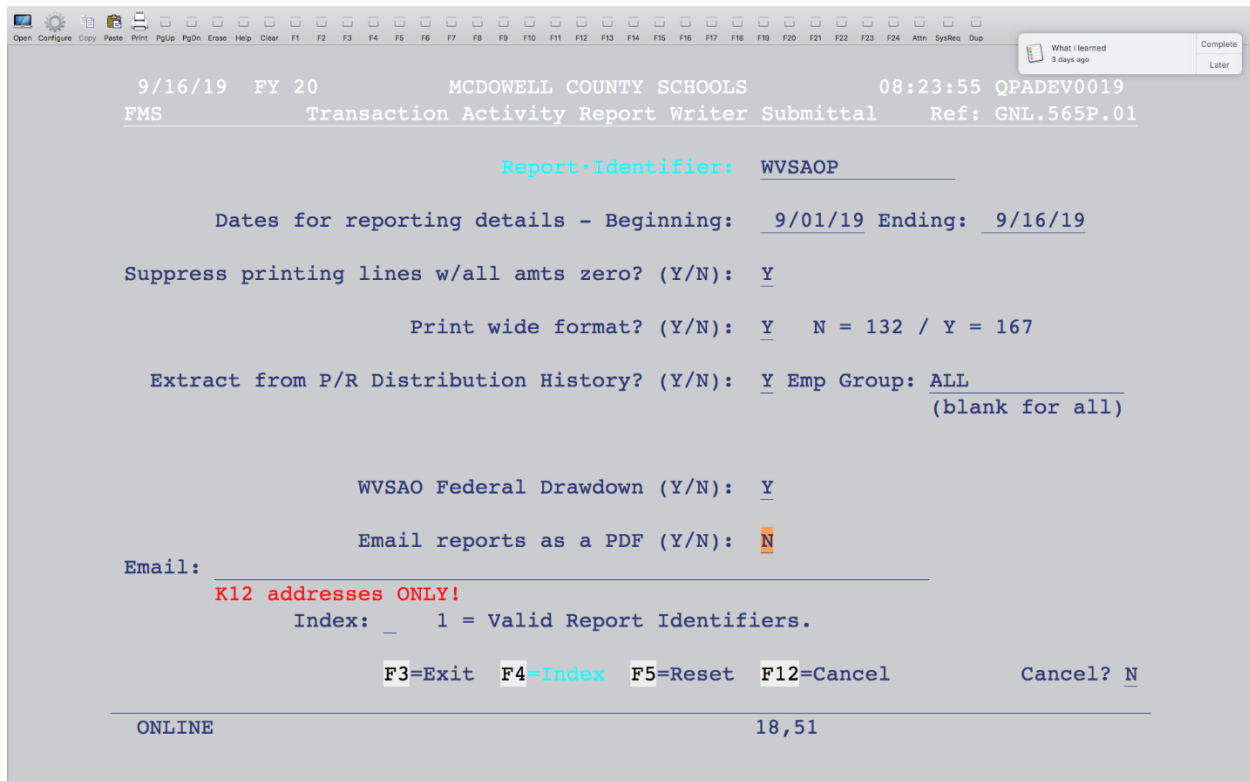
Element Name (defines sequence)	New	Print	Offset	From	To	Select: From or Only To
1. FUND	N	N	0	0		61
2. PROJECT	N	N	0	0		43971
3. PROGRAM/FUNCTION	N	N	0	0		
4. OBJECT	N	N	0	0		100 299
5. LOCATION	N	N	0	0		
6. COST CENTER	N	N	0	0		
7. SUBJECT	N	N	0	0		
8. EXPANSION	N	N	0	0		
9. _____	N	N	0	0		
10. _____	N	N	0	0		

(*TYPE' for financial statement classification.)

Mode: Lookup Cancel? N

ONLINE 23,79

The Fund and Project will be updated depending on which grant for which the drawdown is being performed.



Important reminders when running the report:

- The date range will be changed each time you run the report depending on the period of time for which the federal drawdown is being performed.
- It is important that the “Suppress printing lines w/all amts zero?” be set to Y to ensure the report is not unnecessarily cluttered with objects codes for which there is no activity to report.
- The report **MUST** be set to Y for “Print Wide Format” or some of the fields required by the WVSAO will not display properly.
- Since this report needs to include all of the payroll details, the “Extract from P/R Distribution History” field **MUST** be set to Y.
- Be sure to mark Y for “WVSAO Federal Drawdown” so that unnecessary budgetary information is not displayed on the report.
- The “Email reports as a PDF” field is optional. Setting that field to Y will allow you to email a PDF copy of the report to yourself or someone else in your office. This feature will only work with valid K12 email addresses.

See ATTACHMENT #2 for a sample of the payroll details report.

Part 3: Federal Drawdown Best Practices

It is recommended that county boards of education complete all drawdowns on a regular, monthly basis for the closed activity of the previous month. That option may not be possible in some instances due to cash flow needs at the county level or due to the ending liquidation date on a federal grant, but performing the drawdowns for the previous month closed financial activity should make it easier to run WVEIS Transaction Activity Reports that match the SPW.

If you do have a situation where you need to run a report in the middle of the month, **never** run your drawdown based on current activity up through the date you are running the report. Instead, run the report for activity up through the previous day. There have been several instances across the state where counties have run the reports in the middle of an afternoon up through that same date of activity and then continued to post transactions that same day after running the report. That made it extremely difficult to get the WVEIS Transaction Activity Report to match the SPW for the next federal drawdown since the activity posted after the previous report was ran had to be separately identified as reconciling items on the report.

Modifications to an existing adjusting journal entry (AJE) can cause issues, especially in situations where a drawdown is performed up through activity in the middle of the month. Even if the next drawdown request begins with activity on the subsequent day from the ending date of the previous drawdown, any changes to the original AJE won't be reflected in the Transaction Activity Report because they are attached to the original AJE date in WVEIS. As a result, the SPW will not match the Transaction Activity Report. In this situation, instead of making a change to the original AJE, it is better to enter a separate AJE in WVEIS to make corrections to the original entry instead of modifying the original entry.

County boards should take special care at year-end with deferred pays to ensure that they are not including deferred pays that haven't actually been released to the employees in their drawdown requests. Requesting those funds before the payments are released to employees would be a violation of the federal 3-day cash rules.

Extremely large file sizes can cause problems with the S-2 submission. Large file sizes are typically caused by printed reports that have been scanned. Since there are three different ways to print WVEIS reports directly to PDF (separate PDF print session, print from WOW, or email the PDF when running the reports), **all county boards should attach generated PDFs instead of scanning hard copies of the reports.** This will help reduce file sizes and reduce the number of glitches with the S2 system caused by file sizes. In the limited instances that you may need to scan a document and attach it, you can use WinZip to reduce the file size. **The need for WinZip should be rare if county boards attach generated PDFs as instructed.**

There may be instances where documentation for an AJE will be requested, particularly if that AJE is the only activity on the report or if the AJE is a significant dollar amount. WVDE will sometimes request that documentation in anticipation that the WVSAO will require it to avoid a rejection from the WVSAO and to expedite the overall process. There may even be times when a county board of education will need to attach a memo explaining a particular journal entry.

If you have a need to submit multiple drawdown requests for the same federal grant (ex: you have activity in multiple fiscal years that you are drawing down at one time and feel it would be easier to do 2 drawdowns instead of combining into one request), please try to submit those on separate days. When multiple drawdown requests are submitted on the same date for the same grant, OASIS flags it as a duplicate even if the amounts and all your backup documentation is different. WVDE has a manual

process to override the duplicate error, but the process requires the manual signature of WVDE's Chief Financial Officer, Terry Harless. If a duplicate error happens when Terry is out of the office, it would result in a delay in the processing of your request until he returns to the office.

Part 4: Dates Goods/Services Received

Due to concerns regarding transactions being properly obligated by the grant cutoff date, the WVSAO has requested additional information be displayed on the WVEIS Transaction Activity Report for all county boards of education effective immediately – purchase order date and the date goods/services were received. Failure to include the appropriate dates may result in rejection of the federal drawdown request until the dates can be verified manually.

Since the WVSAO can validate compliance with the ending obligation date on federal grants through the Purchase Order date for most transactions, county boards of education will only be required to provide the Date/Goods Services were received for the specific transaction types listed below:

- Travel
- Utilities
- Items purchased with a P-Card

The date the goods/services were received will be entered for the required transactions in a field named "Goods/Service Received" on the Invoice Batch Accrual Screen. See the red star on the screen print below.

```
9/12/19  FY 20  Testing Purposes Only  16:47:05  QPADEV002S
FMS      Invoice Batch Accrual  Ref: ACP.401 .11
Vendor:  35635  Invoice: 123456  Purchase Order:
Name:    A & B HOME IMPROVEMENT  Remit To Vendor:
Address: 39647 RADCLIFF STREET      1099 Invoice: N
        WILKESVILLE              Print Separate Check? N
        OH 45695
Invoice Date: 9/12/19  Invoice Due Date:
Voucher Number:  Goods/Service Received: ★
Allocate Freight, Etc.: Y  Force P/O Closed: N
Invoice Description: A & B HOME IMPROVEMENT
Account Number:
Invoice Total:
Includes:
  Tax:
  Freight:
  Trade Discount:
Cash Discount: .0000 % or $  if paid in  days.
Mode: Add  F3=Exit  F4=Index  F5=Reset  F12=Cancel  Cancel? N
```

WVEIS will not allow you to go back and add the date received for transactions that have already been posted. That change is only required for the specific transaction types moving forward. We have made the WVSAO aware that requiring this data will be new and they may see a delay in when there is data actually reported in the Goods/Services Received field on the federal drawdown requests they receive.

The requirement to enter the date the goods/services were received for the specific transaction types technically only applies to federal funds. You do not have to enter those dates for transactions paid with state and/or local funds. However, you may want to consider doing it for all funding sources so that your accounts payable staff don't have to analyze the funding source for each transaction to determine if the information is necessary. That is a local decision to make as to what is more efficient for your staff.

Utilities and Travel typically cover a range of dates. **Enter the final date of the applicable date range in the Goods/Services Received field.** For travel that occurs around the obligation date of the grant, you will need to pay particular attention to the federal regulations and ensure that the travel being charged to the federal grant occurred prior to the ending obligation date of the grant. If a travel request submitted by your employee spans a period beyond that ending obligation date, any travel that actually occurred after the obligation date would need to be charged to the subsequent year's grant award. Utilities expenses are not normally charged directly to federal grants.

Part 5: Purchase Order Requirements

In accordance with State Board Policy 8200, there are only limited exceptions to the requirement to have an approved purchase order in advance of the purchase. See excerpts from the policy below.

- 4.1.** To comply with the requirements of West Virginia Code §18-9B-9, LEAs are required to maintain a requisition and purchase order system on the West Virginia Education Information System (WVEIS) whereas an approved, pre-numbered purchase order is issued to the successful vendor prior to an order for a commodity or service being placed.
- 4.2.** Purchase orders, however, are not required for refunds, reimbursement of travel expenses, the distribution of faculty senate funds to the individual schools in a county, and utilities.
- 4.3.** Purchase orders are also not required for purchases of commodities and services made through the use of the State's purchase card system, or other purchase card system that provides the same level of internal accounting controls as the State's system.

Now that the Purchase Order date is included on the report for all transactions, it may call attention to after-the-fact purchase orders. **All county boards are encouraged to frequently remind staff throughout the county that all purchase orders must be submitted in advance of ordering the goods or services.**

Part 6: Federal Grant Obligation Rules

See the chart below for details regarding the federal grant obligation rules for specific types of transactions.

§ 76.707 When obligations are made.

The following table shows when a State or a subgrantee makes obligations for various kinds of property and services.

If the obligation is for—	The obligation is made—
(a) Acquisition of real or personal property	On the date on which the State or subgrantee makes a binding written commitment to acquire the property.
(b) Personal services by an employee of the State or subgrantee	When the services are performed.
(c) Personal services by a contractor who is not an employee of the State or subgrantee	On the date on which the State or subgrantee makes a binding written commitment to obtain the services.
(d) Performance of work other than personal services	On the date on which the State or subgrantee makes a binding written commitment to obtain the work.
(e) Public utility services	When the State or subgrantee receives the services.
(f) Travel	When the travel is taken.
(g) Rental of real or personal property	When the State or subgrantee uses the property.
(h) A preagreement cost that was properly approved by the State under the cost principals identified in 34 CFR 74.171 and 80.22.	On the first day of the project period

(Authority: 20 U.S.C. 1221e-3, 3474, and 6511(a))

[45 FR 22517, Apr. 3, 1980. Redesignated at 45 FR 77368, Nov. 21, 1980, as amended at 55 FR 14817, Apr. 18, 1990; 57 FR 30342, July 8, 1992]

Part 7: Browser Issues with the S-2 System

Some CSBOs reported problems with entering the Beginning Reporting Date and the Ending Reporting Date in the S2 system. WVDE believes that the problem is being caused by the browser being used by the CSBO. The date fields in the S2 system are displayed differently depending on the functionality of the browser. Older browsers, such as Internet Explorer, are no longer being maintained by their creators and therefore some of the newer features of the S2 system don't display properly on those older browsers. **WVDE recommends that county boards of education utilize either Google Chrome or Microsoft Edge for the new date features of the S2 system to be available.** The date features should also work on Firefox.

In Internet Explorer, CSBOs simply see an empty box with no further direction on the date format to be used. If you don't use the MM/DD/YYYY format, the system doesn't know what to put for the date.

In Google Chrome, CSBOs see mm/dd/yyyy in the box to let you know the proper date format to type in your submission. Google Chrome also has the option to click an arrow in the far right of each box and to select a date from a calendar. CSBOs can choose to type the date or use the calendar. See screen print below for an example.

The screenshot shows a web browser window with the URL `webtop.k12.wv.us/0/apps/s2-request/form.php`. The page title is "S2 Request" and the user is logged out as "Amy Willard". The form is titled "Request Form" and includes instructions: "Please attach a copy of your WVEIS Special Projects Worksheet or Equivalent Documentation to Support Cash Need in PDF, JPG or ZIP file formats." Below this is a "Choose Files" button with "No file chosen". The form also asks for the "Office of School Finance" and includes a disclaimer: "Please enter the Grant Award's C#, Beginning Reporting Date, Ending Reporting Date, Amount Requested and Project#: All fields are required." The form fields are: "Grant C#" (GRTA1VD0402), "Beginning Reporting Date (mm/dd/yyyy)" (mm/dd/yyyy), "Ending Reporting Date (mm/dd/yyyy)" (mm/dd/yyyy), "Amount" (\$), and "Project # (5 digits)". A calendar is open over the "Ending Reporting Date" field, showing October 2019. The form also includes a "Certify and Submit Request" button and a disclaimer: "By submitting this report, I certify to the best of my knowledge and belief that the report is true, Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission and Title 31, Sections 3729-3730 and 3801-3812)." and "I certify, by processing this payment request and/or reallocation, that the funds are being expended, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the of receipt for the purpose and condition of the agreement."

In Microsoft Edge, CSBOs are unable to type the date and are required to use a different type of calendar to use to select the date. After scrolling to the proper month, date and year, you hit a check mark to accept your selection. The date defaults to the current date. See screen print below for an example.

Request Form

Please attach a copy of your WVEIS Special Projects Worksheet or Equivalent Documentation to Support Cash Need in PDF, JPG or ZIP file formats.

Please select your location.

Office of School Finance

Please enter the Grant Award's C#, Beginning Date, Amount Requested and Project#. All fields are required.

Grant C# *	Month	Day	Year	Request Date *	Amount *	Project # (5 digits) *
GRTAWD0402	May	4	2014	mm/dd/yyyy	\$	
	June	5	2015			
	July	6	2016			
	August	7	2017			
	September	8	2018			
	October	9	2019			
	November	10	2020			
	December	11	2021			
	January	12	2022			
	February	13	2023			

By submitting this report, I certify to the objectives set forth in the terms and conditions of the agreement, and I understand that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false information, or the omission of any material fact, may subject me to criminal, civil or S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

I certify, by processing this payment request, that the information provided is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and conditions of the agreement, and that the project is being expended within three business days of receipt for the purpose and condition of the agreement.

CSBOs are encouraged to look at the screen prints provided to decide which browser would be ideal based on your personal preferences for the date fields (Chrome or Edge). If you continue to use Internet Explorer and don't use the mm/dd/yyyy format, you will continue to experience submission issues that are outside of WVDE's control. The programmer will be adding a date format reminder that would display outside of the box as a reminder of the format required, but continued use of Internet Explorer for federal drawdowns is not recommended.

DATE - 9/17/19
 TIME - 11:05:24
 PROG - GNL.560
 REPT - WWSAO

NICHOLAS COUNTY SCHOOLS
 TRANSACTION ACTIVITY REPORT
 7/01/19 TO 9/17/19
 WWSAO

61.40010.12213.111.001.0000.0000.00

POSTING DATE	DESCRIPTION/ VENDOR NAME	VENDOR #	JRN	INVOICE REF NUMBER	CHECK NUMBER	CHECK DATE	PO DATE	GOODS/SERV RCVD DATE	TRANSACTIONS
61.40010.12213.111.001.0000.0000.00	SALARY-P/I-REGULAR								
8/09/19	PAYROLL RUN: 11862		P/R						1468.71
8/26/19	PAYROLL RUN: 11874		P/R						1468.71
9/10/19	PAYROLL RUN: 11888		P/R						2448.83
	TOTAL ACTIVITY								5386.25
61.40010.12213.111.001.0199.0000.00	SALARY-P/I-REGULAR								
9/10/19	PAYROLL RUN: 11888		P/R						663.76
	TOTAL ACTIVITY								663.76
61.40010.12213.111.218.0000.0000.00	SALARY-P/I-REGULAR								
9/10/19	PAYROLL RUN: 11888		P/R						1007.64
	TOTAL ACTIVITY								1007.64
61.40010.12213.211.001.0000.0000.00	GRP INS-HEALTH/ACCIDENT								
8/09/19	PAYROLL RUN: 11862		P/R						197.30
8/26/19	PAYROLL RUN: 11874		P/R						197.30
9/10/19	PAYROLL RUN: 11888		P/R						394.60
	TOTAL ACTIVITY								789.20
61.40010.12213.211.001.0199.0000.00	GRP INS-HEALTH/ACCIDENT								
9/10/19	PAYROLL RUN: 11888		P/R						118.38
	TOTAL ACTIVITY								118.38
61.40010.12213.211.218.0000.0000.00	GRP INS-HEALTH/ACCIDENT								
9/10/19	PAYROLL RUN: 11888		P/R						197.30
	TOTAL ACTIVITY								197.30
61.40010.12213.218.001.0000.0000.00	OTHER POST EMPLOYMENT BFT								
8/09/19	PAYROLL RUN: 11862		P/R						45.75
8/26/19	PAYROLL RUN: 11874		P/R						45.75
9/10/19	PAYROLL RUN: 11888		P/R						91.50
	TOTAL ACTIVITY								183.00
61.40010.12213.218.001.0199.0000.00	OTHER POST EMPLOYMENT BFT								
9/10/19	PAYROLL RUN: 11888		P/R						27.45
	TOTAL ACTIVITY								27.45
61.40010.12213.218.218.0000.0000.00	OTHER POST EMPLOYMENT BFT								
9/10/19	PAYROLL RUN: 11888		P/R						45.75
	TOTAL ACTIVITY								45.75
61.40010.12213.221.001.0000.0000.00	SOCIAL SECURITY								
8/09/19	PAYROLL RUN: 11862		P/R						102.63
8/26/19	PAYROLL RUN: 11874		P/R						102.63
9/10/19	PAYROLL RUN: 11888		P/R						172.88
	TOTAL ACTIVITY								378.14
61.40010.12213.221.001.0199.0000.00	SOCIAL SECURITY								
9/10/19	PAYROLL RUN: 11888		P/R						47.05
	TOTAL ACTIVITY								47.05
61.40010.12213.221.218.0000.0000.00	SOCIAL SECURITY								
9/10/19	PAYROLL RUN: 11888		P/R						73.66
	TOTAL ACTIVITY								73.66
61.40010.12213.233.001.0000.0000.00	RET-SUPP PLAN PREMIUM								
8/09/19	PAYROLL RUN: 11862		P/R						110.15
8/26/19	PAYROLL RUN: 11874		P/R						110.15
9/10/19	PAYROLL RUN: 11888		P/R						183.66
	TOTAL ACTIVITY								403.96
61.40010.12213.233.001.0199.0000.00	RET-SUPP PLAN PREMIUM								
9/10/19	PAYROLL RUN: 11888		P/R						49.78
	TOTAL ACTIVITY								49.78
61.40010.12213.233.218.0000.0000.00	RET-SUPP PLAN PREMIUM								
9/10/19	PAYROLL RUN: 11888		P/R						75.57
	TOTAL ACTIVITY								75.57

DATE - 9/16/19
 TIME - 10:08:20
 PROG - GNL.560
 REPT - HDATEST

Testing Purposes Only
 TRANSACTION ACTIVITY REPORT - from P/R Distribution History
 7/01/18 TO 10/25/18

61.46811.11119.112.287.0000.0000.00

Check Date	Employee Number	Name	P/R Run#	Position Code	Job Code	Addenda /PaTbl	Ded Code	Jur	Transaction Amount
61.46811.11119.112.287.0000.0000.00 PROFESSIONAL SUPP SALARY									
7/13/18		ANGLE, KELLE S.	10859	000211	PROFEX	PROFEX			540.00
7/13/18		ARVON, LAUREN N.	10859	000212	PROFEX	PROFEX			600.00
7/30/18		ARVON, LAUREN N.	10871	000212	PROFEX	PROFEX			480.00
7/13/18		BAILEY, PAMELA L.	10859	000111	PROFEX	PROFEX			1449.00
7/30/18		BAILEY, PAMELA L.	10871	000111	PROFEX	PROFEX			805.00
7/13/18		BARRACLOUGH, SARA A.	10859	000125	PROFEX	PROFEX			1080.00
7/30/18		BARRACLOUGH, SARA A.	10871	000125	PROFEX	PROFEX			600.00
7/13/18		FRYE, MICHAEL A.	10859	000212	PROFEX	PROFEX			780.00
7/30/18		FRYE, MICHAEL A.	10871	000212	PROFEX	PROFEX			480.00
7/13/18		HIGHTOWER, CHARITY A.	10859	000215	PROFEX	PROFEX			840.00
7/30/18		HIGHTOWER, CHARITY A.	10871	000215	PROFEX	PROFEX			480.00
7/13/18		HOUSE, GREGORY A.	10859	000211	PROFEX	PROFEX			900.00
7/30/18		HOUSE, GREGORY A.	10871	000211	PROFEX	PROFEX			480.00
7/13/18		KINKEAD, MOLLY M.	10859	000212	PROFEX	PROFEX			900.00
7/30/18		KINKEAD, MOLLY M.	10871	000212	PROFEX	PROFEX			480.00
7/13/18		PETTRY, LAURA B.	10859	000205	PROFEX	PROFEX			1080.00
7/30/18		PETTRY, LAURA B.	10871	000205	PROFEX	PROFEX			600.00
7/13/18		RANDAN, DARBY E.	10859	000204	PROFEX	PROFEX			840.00
7/30/18		RANDAN, DARBY E.	10871	000204	PROFEX	PROFEX			600.00
7/13/18		ROHRIG, BRITTANY D.	10859	000212	PROFEX	PROFEX			1020.00
7/30/18		ROHRIG, BRITTANY D.	10871	000212	PROFEX	PROFEX			600.00
7/13/18		SPENCER, SHARON G.	10859	000204	PROFEX	PROFEX			1242.00
7/30/18		SPENCER, SHARON G.	10871	000204	PROFEX	PROFEX			690.00
61.46811.11119.151.287.0000.0000.00 TEMP/PART-TIME PROF									
9/14/18		EDWARDS, CLAUDIA L.	10926		HOURLY	HOURLY			450.00
9/14/18		EDWARDS, CLAUDIA L.	10926		HOURLY	HOURLY			450.00
9/14/18		EDWARDS, CLAUDIA L.	10926		HOURLY	HOURLY			450.00
9/14/18		EDWARDS, CLAUDIA L.	10926		HOURLY	HOURLY			450.00
61.46811.11119.221.287.0000.0000.00 FICA									
7/13/18		ANGLE, KELLE S.	10859	000211	PROFEX	PROFEX	FICA	US	33.48
7/13/18		ANGLE, KELLE S.	10859	000211	PROFEX	PROFEX	FICA	USX	7.83
7/13/18		ARVON, LAUREN N.	10859	000212	PROFEX	PROFEX	FICA	US	37.20
7/13/18		ARVON, LAUREN N.	10859	000212	PROFEX	PROFEX	FICA	USX	8.70
7/30/18		ARVON, LAUREN N.	10871	000212	PROFEX	PROFEX	FICA	US	29.76
7/30/18		ARVON, LAUREN N.	10871	000212	PROFEX	PROFEX	FICA	USX	6.96
7/13/18		BAILEY, PAMELA L.	10859	000111	PROFEX	PROFEX	FICA	US	89.84
7/13/18		BAILEY, PAMELA L.	10859	000111	PROFEX	PROFEX	FICA	USX	21.01
7/30/18		BAILEY, PAMELA L.	10871	000111	PROFEX	PROFEX	FICA	US	49.91
7/30/18		BAILEY, PAMELA L.	10871	000111	PROFEX	PROFEX	FICA	USX	11.67
7/13/18		BARRACLOUGH, SARA A.	10859	000125	PROFEX	PROFEX	FICA	US	66.96
7/13/18		BARRACLOUGH, SARA A.	10859	000125	PROFEX	PROFEX	FICA	USX	15.66
7/30/18		BARRACLOUGH, SARA A.	10871	000125	PROFEX	PROFEX	FICA	US	37.20
7/30/18		BARRACLOUGH, SARA A.	10871	000125	PROFEX	PROFEX	FICA	USX	8.70
9/14/18		EDWARDS, CLAUDIA L.	10926		HOURLY	HOURLY	FICA	US	27.90
9/14/18		EDWARDS, CLAUDIA L.	10926		HOURLY	HOURLY	FICA	US	27.90
9/14/18		EDWARDS, CLAUDIA L.	10926		HOURLY	HOURLY	FICA	US	27.90
9/14/18		EDWARDS, CLAUDIA L.	10926		HOURLY	HOURLY	FICA	US	27.90
9/14/18		EDWARDS, CLAUDIA L.	10926		HOURLY	HOURLY	FICA	USX	6.53
9/14/18		EDWARDS, CLAUDIA L.	10926		HOURLY	HOURLY	FICA	USX	6.53

DATE - 9/16/19
TIME - 10:08:20
PROG - GNL.560
REPT - HDATEST

Testing Purposes Only
TRANSACTION ACTIVITY REPORT - from P/R Distribution History
7/01/18 TO 10/25/18

61.46811.11119.221.287.0000.0000.00

Check Date	Employee Number	Name	P/R Run#	Position Code	Job Code	Addenda /PaTbl	Ded Code	Jur	Transaction Amount
9/14/18		EDWARDS, CLAUDIA L.	10926		HOURLY	HOURLY	FICA	USX	6.53
9/14/18		EDWARDS, CLAUDIA L.	10926		HOURLY	HOURLY	FICA	USX	6.51
7/13/18		FRYE, MICHAEL A.	10859	000212	PROFEX	PROFEX	FICA	US	48.36
7/13/18		FRYE, MICHAEL A.	10859	000212	PROFEX	PROFEX	FICA	USX	11.31
7/30/18		FRYE, MICHAEL A.	10871	000212	PROFEX	PROFEX	FICA	US	29.76
7/30/18		FRYE, MICHAEL A.	10871	000212	PROFEX	PROFEX	FICA	USX	6.96
7/13/18		HIGHTOWER, CHARITY A.	10859	000215	PROFEX	PROFEX	FICA	US	52.08
7/13/18		HIGHTOWER, CHARITY A.	10859	000215	PROFEX	PROFEX	FICA	USX	12.18
7/30/18		HIGHTOWER, CHARITY A.	10871	000215	PROFEX	PROFEX	FICA	US	29.76
7/30/18		HIGHTOWER, CHARITY A.	10871	000215	PROFEX	PROFEX	FICA	USX	6.96
7/13/18		HOUSE, GREGORY A.	10859	000211	PROFEX	PROFEX	FICA	US	55.80
7/13/18		HOUSE, GREGORY A.	10859	000211	PROFEX	PROFEX	FICA	USX	13.05
7/30/18		HOUSE, GREGORY A.	10871	000211	PROFEX	PROFEX	FICA	US	29.76
7/30/18		HOUSE, GREGORY A.	10871	000211	PROFEX	PROFEX	FICA	USX	6.96
7/13/18		KINKEAD, MOLLY M.	10859	000212	PROFEX	PROFEX	FICA	US	55.80
7/13/18		KINKEAD, MOLLY M.	10859	000212	PROFEX	PROFEX	FICA	USX	13.05
7/30/18		KINKEAD, MOLLY M.	10871	000212	PROFEX	PROFEX	FICA	US	29.76
7/30/18		KINKEAD, MOLLY M.	10871	000212	PROFEX	PROFEX	FICA	USX	6.96
7/13/18		PETTRY, LAURA B.	10859	000205	PROFEX	PROFEX	FICA	US	66.96
7/13/18		PETTRY, LAURA B.	10859	000205	PROFEX	PROFEX	FICA	USX	15.66
7/30/18		PETTRY, LAURA B.	10871	000205	PROFEX	PROFEX	FICA	US	37.20
7/30/18		PETTRY, LAURA B.	10871	000205	PROFEX	PROFEX	FICA	USX	8.70
7/13/18		RANDAN, DARBY E.	10859	000204	PROFEX	PROFEX	FICA	US	52.08
7/13/18		RANDAN, DARBY E.	10859	000204	PROFEX	PROFEX	FICA	USX	12.18
7/30/18		RANDAN, DARBY E.	10871	000204	PROFEX	PROFEX	FICA	US	37.20
7/30/18		RANDAN, DARBY E.	10871	000204	PROFEX	PROFEX	FICA	USX	8.70
7/13/18		ROHRIG, BRITTANY D.	10859	000212	PROFEX	PROFEX	FICA	US	63.24
7/13/18		ROHRIG, BRITTANY D.	10859	000212	PROFEX	PROFEX	FICA	USX	14.79
7/30/18		ROHRIG, BRITTANY D.	10871	000212	PROFEX	PROFEX	FICA	US	37.20
7/30/18		ROHRIG, BRITTANY D.	10871	000212	PROFEX	PROFEX	FICA	USX	8.70
7/13/18		SPENCER, SHARON G.	10859	000204	PROFEX	PROFEX	FICA	US	77.00
7/13/18		SPENCER, SHARON G.	10859	000204	PROFEX	PROFEX	FICA	USX	18.01
7/30/18		SPENCER, SHARON G.	10871	000204	PROFEX	PROFEX	FICA	US	42.78
7/30/18		SPENCER, SHARON G.	10871	000204	PROFEX	PROFEX	FICA	USX	10.01
61.46811.11119.231.287.0000.0000.00									
								TRS PLAN 1	
7/13/18		BAILEY, PAMELA L.	10859	000111	PROFEX	PROFEX	RETI		217.35
7/30/18		BAILEY, PAMELA L.	10871	000111	PROFEX	PROFEX	RETI		120.75
61.46811.11119.232.287.0000.0000.00									
								TDC PLAN 2	
7/13/18		BARRACLOUGH, SARA A.	10859	000125	PROFEX	PROFEX	RETII		81.00
7/30/18		BARRACLOUGH, SARA A.	10871	000125	PROFEX	PROFEX	RETII		45.00
61.46811.11119.233.287.0000.0000.00									
								TRS PLANS 3/9	
7/13/18		ANGLE, KELLE S.	10859	000211	PROFEX	PROFEX	RETIV		40.50
7/13/18		ARVON, LAUREN N.	10859	000212	PROFEX	PROFEX	RETIV		45.00
7/30/18		ARVON, LAUREN N.	10871	000212	PROFEX	PROFEX	RETIV		36.00
7/13/18		FRYE, MICHAEL A.	10859	000212	PROFEX	PROFEX	RETIX		58.50
7/30/18		FRYE, MICHAEL A.	10871	000212	PROFEX	PROFEX	RETIX		36.00
7/13/18		HIGHTOWER, CHARITY A.	10859	000215	PROFEX	PROFEX	RETIX		63.00
7/30/18		HIGHTOWER, CHARITY A.	10871	000215	PROFEX	PROFEX	RETIX		36.00
7/13/18		HOUSE, GREGORY A.	10859	000211	PROFEX	PROFEX	RETIV		67.50
7/30/18		HOUSE, GREGORY A.	10871	000211	PROFEX	PROFEX	RETIV		36.00

DATE - 9/16/19
 TIME - 10:08:20
 PROG - GNL.560
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 TRANSACTION ACTIVITY REPORT - from P/R Distribution History
 7/01/18 TO 10/25/18

61.46811.11119.233.287.0000.0000.00

Check Date	Employee Number	Name	P/R Run#	Position Code	Job Code	Addenda /PaTbl	Ded Code	Jur	Transaction Amount
7/13/18		KINKEAD, MOLLY M.	10859	000212	PROFEX	PROFEX	RETIV		67.50
7/30/18		KINKEAD, MOLLY M.	10871	000212	PROFEX	PROFEX	RETIV		36.00
7/13/18		PETTRY, LAURA B.	10859	000205	PROFEX	PROFEX	RETIV		81.00
7/30/18		PETTRY, LAURA B.	10871	000205	PROFEX	PROFEX	RETIV		45.00
7/13/18		RANDAN, DARBY E.	10859	000204	PROFEX	PROFEX	RETIV		63.00
7/30/18		RANDAN, DARBY E.	10871	000204	PROFEX	PROFEX	RETIV		45.00
7/13/18		ROHRIG, BRITTANY D.	10859	000212	PROFEX	PROFEX	RETIV		76.50
7/30/18		ROHRIG, BRITTANY D.	10871	000212	PROFEX	PROFEX	RETIV		45.00
7/13/18		SPENCER, SHARON G.	10859	000204	PROFEX	PROFEX	RETIV		93.15
7/30/18		SPENCER, SHARON G.	10871	000204	PROFEX	PROFEX	RETIV		51.75
61.46811.11119.261.287.0000.0000.00 WORKERS COMPENSATION									
7/13/18		ANGLE, KELLE S.	10859	000211	PROFEX	PROFEX	WC		1.81
7/13/18		ARVON, LAUREN N.	10859	000212	PROFEX	PROFEX	WC		2.01
7/30/18		ARVON, LAUREN N.	10871	000212	PROFEX	PROFEX	WC		1.61
7/13/18		BAILEY, PAMELA L.	10859	000111	PROFEX	PROFEX	WC		4.85
7/30/18		BAILEY, PAMELA L.	10871	000111	PROFEX	PROFEX	WC		2.70
7/13/18		BARRACLOUGH, SARA A.	10859	000125	PROFEX	PROFEX	WC		3.62
7/30/18		BARRACLOUGH, SARA A.	10871	000125	PROFEX	PROFEX	WC		2.01
9/14/18		EDWARDS, CLAUDIA L.	10926		HOURLY	HOURLY	WC		1.51
9/14/18		EDWARDS, CLAUDIA L.	10926		HOURLY	HOURLY	WC		1.51
9/14/18		EDWARDS, CLAUDIA L.	10926		HOURLY	HOURLY	WC		1.51
9/14/18		EDWARDS, CLAUDIA L.	10926		HOURLY	HOURLY	WC		1.50
7/13/18		FRYE, MICHAEL A.	10859	000212	PROFEX	PROFEX	WC		2.61
7/30/18		FRYE, MICHAEL A.	10871	000212	PROFEX	PROFEX	WC		1.61
7/13/18		HIGHTOWER, CHARITY A.	10859	000215	PROFEX	PROFEX	WC		2.81
7/30/18		HIGHTOWER, CHARITY A.	10871	000215	PROFEX	PROFEX	WC		1.61
7/13/18		HOUSE, GREGORY A.	10859	000211	PROFEX	PROFEX	WC		3.02
7/30/18		HOUSE, GREGORY A.	10871	000211	PROFEX	PROFEX	WC		1.61
7/13/18		KINKEAD, MOLLY M.	10859	000212	PROFEX	PROFEX	WC		3.02
7/30/18		KINKEAD, MOLLY M.	10871	000212	PROFEX	PROFEX	WC		1.61
7/13/18		PETTRY, LAURA B.	10859	000205	PROFEX	PROFEX	WC		3.62
7/30/18		PETTRY, LAURA B.	10871	000205	PROFEX	PROFEX	WC		2.01
7/13/18		RANDAN, DARBY E.	10859	000204	PROFEX	PROFEX	WC		2.81
7/30/18		RANDAN, DARBY E.	10871	000204	PROFEX	PROFEX	WC		2.01
7/13/18		ROHRIG, BRITTANY D.	10859	000212	PROFEX	PROFEX	WC		3.42
7/30/18		ROHRIG, BRITTANY D.	10871	000212	PROFEX	PROFEX	WC		2.01
7/13/18		SPENCER, SHARON G.	10859	000204	PROFEX	PROFEX	WC		4.16
7/30/18		SPENCER, SHARON G.	10871	000204	PROFEX	PROFEX	WC		2.31

** SUBTOTAL FOR 61.46811.11119.XXX.XXX.XXXX.XXXX.XX
 EXTENDED DAY/YEAR

22398.89

61.46811.12711.122.287.0000.0000.00 SERVICE SUPPLEMENT SALARY									
7/13/18		ROBERTS, WILLIAM A.	10859		EXTRA	SUBSVC			954.87
7/30/18		ROBERTS, WILLIAM A.	10871		EXTRA	SUBSVC			709.55
7/30/18		ROBERTS, WILLIAM A.	10871		EXTRA	SUBSVC			38.50
7/13/18		WHITE, TRACY L.	10859		EXTRA	SUBSVC			1141.14
7/30/18		WHITE, TRACY L.	10871		EXTRA	SUBSVC			815.60
7/30/18		WHITE, TRACY L.	10871		EXTRA	SUBSVC			.70
61.46811.12711.161.287.0000.0000.00 TEMP/PART-TIME SERVICE									

DATE - 9/16/19
 TIME - 10:08:20
 PROG - GNL.560
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 TRANSACTION ACTIVITY REPORT - from P/R Distribution History
 7/01/18 TO 10/25/18

61.46811.12711.161.287.0000.0000.00

Check Date	Employee Number	Name	P/R Run#	Position Code	Job Code	Addenda /PaTbl	Ded Code	Jur	Transaction Amount
7/30/18		ADKINS, DAVID E.	10871		EXTRA	SUBSVC			58.80
7/30/18		BRYDIE, GARY P.	10871		EXTRA	SUBSVC			65.81
7/13/18		CHILDERS, JARED D.	10859		EXTRA	SUBSVC			82.69
7/13/18		CHILDERS, MARK A.	10859		EXTRA	SUBSVC			96.29
8/30/18		LAPSLEY, JIMMIE L.	10913		SVC	TRIP			96.06-
8/15/18		VARGAS, DAVID I.	10887		EXTRA	SUBSVC			174.76
61.46811.12711.214.287.0000.0000.00									INCOME PROTECTION
8/30/18		LAPSLEY, JIMMIE L.	10913		SVC	TRIP	LTD		.23-
61.46811.12711.221.287.0000.0000.00									FICA
7/30/18		ADKINS, DAVID E.	10871		EXTRA	SUBSVC	FICA	US	3.64
7/30/18		ADKINS, DAVID E.	10871		EXTRA	SUBSVC	FICA	USX	.85
7/30/18		BRYDIE, GARY P.	10871		EXTRA	SUBSVC	FICA	US	4.08
7/30/18		BRYDIE, GARY P.	10871		EXTRA	SUBSVC	FICA	USX	.96
7/13/18		CHILDERS, JARED D.	10859		EXTRA	SUBSVC	FICA	US	5.13
7/13/18		CHILDERS, JARED D.	10859		EXTRA	SUBSVC	FICA	USX	1.20
7/13/18		CHILDERS, MARK A.	10859		EXTRA	SUBSVC	FICA	US	5.97
7/13/18		CHILDERS, MARK A.	10859		EXTRA	SUBSVC	FICA	USX	1.40
8/30/18		LAPSLEY, JIMMIE L.	10913		SVC	TRIP	FICA	US	5.96-
8/30/18		LAPSLEY, JIMMIE L.	10913		SVC	TRIP	FICA	USX	1.39-
7/13/18		ROBERTS, WILLIAM A.	10859		EXTRA	SUBSVC	FICA	US	59.20
7/13/18		ROBERTS, WILLIAM A.	10859		EXTRA	SUBSVC	FICA	USX	13.85
7/30/18		ROBERTS, WILLIAM A.	10871		EXTRA	SUBSVC	FICA	US	43.99
7/30/18		ROBERTS, WILLIAM A.	10871		EXTRA	SUBSVC	FICA	US	2.39
7/30/18		ROBERTS, WILLIAM A.	10871		EXTRA	SUBSVC	FICA	USX	10.29
7/30/18		ROBERTS, WILLIAM A.	10871		EXTRA	SUBSVC	FICA	USX	.56
8/15/18		VARGAS, DAVID I.	10887		EXTRA	SUBSVC	FICA	US	10.84
8/15/18		VARGAS, DAVID I.	10887		EXTRA	SUBSVC	FICA	USX	2.53
7/13/18		WHITE, TRACY L.	10859		EXTRA	SUBSVC	FICA	US	70.75
7/13/18		WHITE, TRACY L.	10859		EXTRA	SUBSVC	FICA	USX	16.55
7/30/18		WHITE, TRACY L.	10871		EXTRA	SUBSVC	FICA	US	50.57
7/30/18		WHITE, TRACY L.	10871		EXTRA	SUBSVC	FICA	US	.04
7/30/18		WHITE, TRACY L.	10871		EXTRA	SUBSVC	FICA	USX	11.83
7/30/18		WHITE, TRACY L.	10871		EXTRA	SUBSVC	FICA	USX	.01
61.46811.12711.231.287.0000.0000.00									TRS PLAN 1
8/30/18		LAPSLEY, JIMMIE L.	10913		SVC	TRIP	RETI		14.41-
61.46811.12711.233.287.0000.0000.00									TRS PLANS 3/9
7/30/18		ADKINS, DAVID E.	10871		EXTRA	SUBSVC	RETIX		4.41
7/30/18		BRYDIE, GARY P.	10871		EXTRA	SUBSVC	RETIV		4.94
7/13/18		CHILDERS, JARED D.	10859		EXTRA	SUBSVC	RETIX		6.20
7/13/18		CHILDERS, MARK A.	10859		EXTRA	SUBSVC	RETIV		7.22
7/13/18		ROBERTS, WILLIAM A.	10859		EXTRA	SUBSVC	RETIV		71.62
7/30/18		ROBERTS, WILLIAM A.	10871		EXTRA	SUBSVC	RETIV		53.21
7/30/18		ROBERTS, WILLIAM A.	10871		EXTRA	SUBSVC	RETIV		2.89
8/15/18		VARGAS, DAVID I.	10887		EXTRA	SUBSVC	RETIX		13.12
7/13/18		WHITE, TRACY L.	10859		EXTRA	SUBSVC	RETIV		85.59
7/30/18		WHITE, TRACY L.	10871		EXTRA	SUBSVC	RETIV		61.17
7/30/18		WHITE, TRACY L.	10871		EXTRA	SUBSVC	RETIV		.05
61.46811.12711.261.287.0000.0000.00									WORKERS COMPENSATION
7/30/18		ADKINS, DAVID E.	10871		EXTRA	SUBSVC	WC2		2.18
7/30/18		BRYDIE, GARY P.	10871		EXTRA	SUBSVC	WC2		2.44

DATE - 9/16/19
 TIME - 10:08:20
 PROG - GNL.560
 REPT - HDATEST

Testing Purposes Only
 TRANSACTION ACTIVITY REPORT - from P/R Distribution History
 7/01/18 TO 10/25/18

61.46811.12711.261.287.0000.0000.00

Check Date	Employee Number	Name	P/R Run#	Position Code	Job Code	Addenda /PaTbl	Ded Code	Jur	Transaction Amount
7/13/18		CHILDERS, JARED D.	10859		EXTRA	SUBSVC	WC2		3.07
7/13/18		CHILDERS, MARK A.	10859		EXTRA	SUBSVC	WC2		3.57
8/30/18		LAPSLEY, JIMMIE L.	10913		SVC	TRIP	WC2		3.57-
7/13/18		ROBERTS, WILLIAM A.	10859		EXTRA	SUBSVC	WC2		35.46
7/30/18		ROBERTS, WILLIAM A.	10871		EXTRA	SUBSVC	WC2		26.35
7/30/18		ROBERTS, WILLIAM A.	10871		EXTRA	SUBSVC	WC2		1.43
8/15/18		VARGAS, DAVID I.	10887		EXTRA	SUBSVC	WC2		6.50
7/13/18		WHITE, TRACY L.	10859		EXTRA	SUBSVC	WC2		42.38
7/30/18		WHITE, TRACY L.	10871		EXTRA	SUBSVC	WC2		30.29
7/30/18		WHITE, TRACY L.	10871		EXTRA	SUBSVC	WC2		.03

** SUBTOTAL FOR 61.46811.12711.XXX.XXX.XXXX.XXXX.XX 4797.84
 TRANSP-VEHICLE OPERATION

61.46811.21210.111.560.0000.0000.00		PROFESSIONAL REG SALARY							
10/15/18		BECK, CORY A.	10959		PROF	PROF			2154.00
61.46811.21210.211.560.0000.0000.00		HEALTH/ACCIDENT INSURANCE							
10/15/18		BECK, CORY A.	10959		PROF	PROF	PLAD		1.20
10/15/18		BECK, CORY A.	10959		PROF	PROF	PXHPBF		715.00
61.46811.21210.212.560.0000.0000.00		DENTAL INSURANCE							
10/15/18		BECK, CORY A.	10959		PROF	PROF	IDOF		103.00
61.46811.21210.214.560.0000.0000.00		INCOME PROTECTION							
10/15/18		BECK, CORY A.	10959		PROF	PROF	LTD		5.17
61.46811.21210.218.560.0000.0000.00		PAYGO							
10/15/18		BECK, CORY A.	10959		PROF	PROF	PRHBT		183.00
61.46811.21210.221.560.0000.0000.00		FICA							
10/15/18		BECK, CORY A.	10959		PROF	PROF	FICA US		133.55
10/15/18		BECK, CORY A.	10959		PROF	PROF	FICA US		6.79-
10/15/18		BECK, CORY A.	10959		PROF	PROF	FICA US		.08-
10/15/18		BECK, CORY A.	10959		PROF	PROF	FICA USX		31.23
10/15/18		BECK, CORY A.	10959		PROF	PROF	FICA USX		1.59-
10/15/18		BECK, CORY A.	10959		PROF	PROF	FICA USX		.02-
61.46811.21210.233.560.0000.0000.00		TRS PLANS 3/9							
10/15/18		BECK, CORY A.	10959		PROF	PROF	RETIV		161.55
61.46811.21210.261.560.0000.0000.00		WORKERS COMPENSATION							
10/15/18		BECK, CORY A.	10959		PROF	PROF	WC		7.21

** SUBTOTAL FOR 61.46811.21210.XXX.XXX.XXXX.XXXX.XX 3486.43
 MULTIPLE DISABILITIES

** GRAND TOTALS ** 30683.16