

# Certified List on WOW

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## Certified List is on WOW

- You will need to get with your County Contact to give you access to the Certified List on WOW and show you how to access.
- You will be able to view edits and certified list record information, print and enter comments.
- Additional reports will be available to view/print.

# Certified List on WOW

**Certified List Home Page**

**Welcome !**

**You are currently logged in with the following credentials:**

USER ID	USER ROLE	YEAR
KRH99999	CLADMIN	2016

**Certified List of Personnel**

Professional Instructions  
Service Instructions

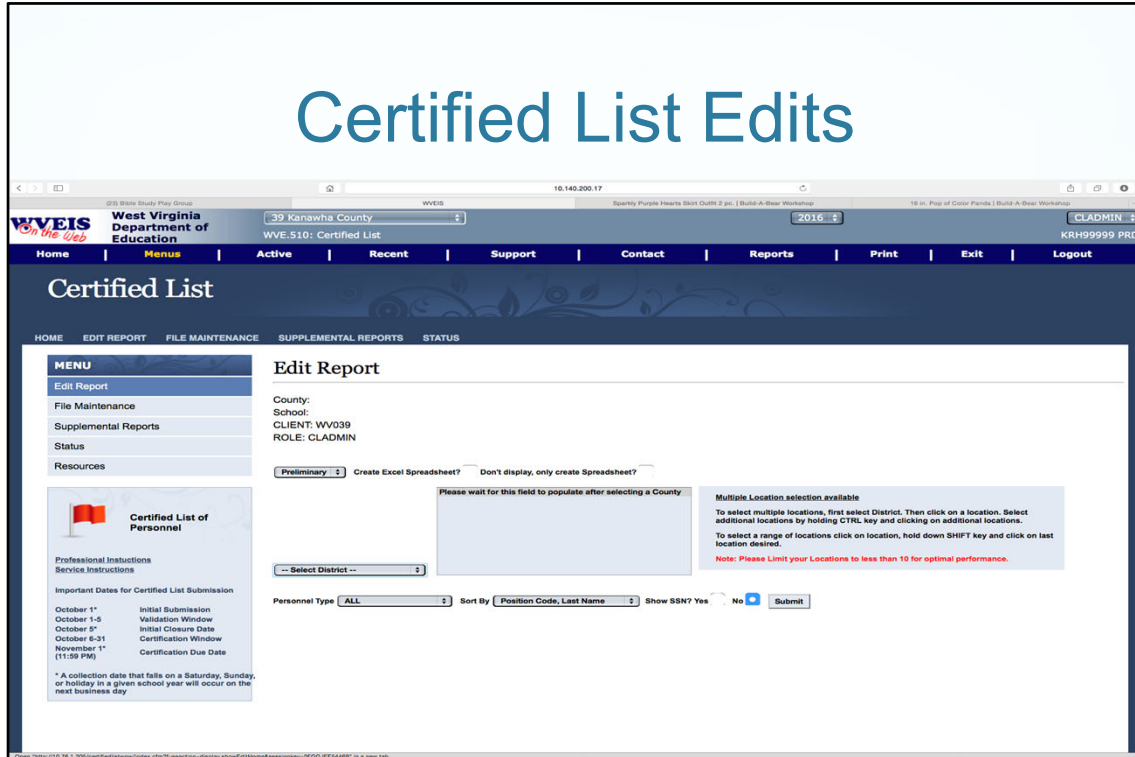
**Important Dates for Certified List Submission**

October 1*	Initial Submission
October 1-5	Validation Window
October 9*	Initial Closure Date
October 8-31	Certification Window
November 1* (11:59 PM)	Certification Due Date

\* A collection date that falls on a Saturday, Sunday, or holiday in a given school year will occur on the next business day.

NOTE: If this website doesn't appear like you expect it to, you may be experiencing Internet Explorer browser compatibility issues. Click [HERE](#) to find a remedy for your Internet Explorer.

Your user ID and the FY you are defaulting to will display. You can use the tabs on the side or at the top to run the Edit and other reports. Also note the important dates related to the Certified List on the left.



You must have built and submitted your certified list on the WVEIS side before you can view the edits here. This report will look for a number of scenarios and display warnings and errors related to the data in your Certified List file. Those errors with a red bullet indicate a critical error that must be fixed in order to submit the final. You must enter a comment for all edits listed before submitting the final. To change information on your Certified List, you must go back into WVEIS to Edit/Maintain the Certified List, then submit the file again from WVEIS. Then you can run the edit list again here.

On this screen, you will select which file to run the edits against, preliminary or final. The Output options allow you to create a PDF or download to Excel to print or save. You can choose locations or all locations. Personnel types to choose from are All, Professional or Service. You have a few choices on how you want the edit list to sort. You can choose to display the SSN or not. When you have made your selections, hit submit. The program will build your edit list. Please be patient as this could take several moments.

# Certified List Edit Report

**WVEIS** West Virginia Department of Education  
 Kanawha County  
 WVE 510: Certified List

Home | **Menu** | Active | Recent | Support | Contact | Reports | Print | Exit | Logout

**Certified List**

HOME | EDIT REPORT | FILE MAINTENANCE | SUPPLEMENTAL REPORTS | STATUS

**MENU**

- Edit Report
- File Maintenance
- Supplemental Reports
- Status
- Resources

**Certified List of Personnel**

Professional Instructions  
 Service Instructions  
 Important Dates for Certified List Submission

Social Security	Name	Location	Sequence	Field Name	Position Code	Days Employed	Message
XXX-XX-	FRANCIS JOSEPH SUPER	002-001	1	PEIA Code	102	260.00	PEIA Amount Error
XXX-XX-	RONALD J. KITTLE	002-001	1	PEIA Code	103	260.00	PEIA Amount Error
XXX-XX-	ELAINE ALICE BENSON	002-001	1	PEIA Code	106	260.00	PEIA Amount Error
XXX-XX-	TONYA L. FERGUSON	002-501	1	PEIA Code	106	235.00	PEIA Amount Error
XXX-XX-	TONYA L. FERGUSON	002-501	2	PEIA Code	106	235.00	PEIA Amount Error
XXX-XX-	RONALD J. KITTLE	002-001	2	PEIA Code	106	260.00	PEIA Amount Error
XXX-XX-	RONALD J. KITTLE	002-001	3	PEIA Code	106	260.00	PEIA Amount Error
XXX-XX-	JANA LYNN MILLER	002-001	1	PEIA Code	106	260.00	PEIA Amount Error
XXX-XX-	JANA LYNN MILLER	002-001	2	PEIA Code	106	260.00	PEIA Amount Error
XXX-XX-	JAMES DALE SPROUSE	002-001	1	PEIA Code	106	260.00	PEIA Amount Error
XXX-XX-	JAMES DALE SPROUSE	002-001	2	PEIA Code	106	260.00	PEIA Amount Error
XXX-XX-	GLENN JAMES SWEET	002-001	1	PEIA Code	106	260.00	PEIA Amount Error
XXX-XX-	GLENN JAMES SWEET	002-003	4	PEIA Code	106	260.00	PEIA Amount Error
XXX-XX-	ANNETTE M HUGHART	002-001	1	PEIA Code	108	260.00	PEIA Amount Error
XXX-XX-	TERESA R. MARSH	002-202	1	PEIA Code	111	210.00	PEIA Amount Error
XXX-XX-	TERESA R. MARSH	002-205	2	PEIA Code	111	210.00	PEIA Amount Error
XXX-XX-	CONSTANCE H. MUNDY	002-204	1	PEIA Code	111	210.00	PEIA Amount Error
XXX-XX-	TAMMY M. TUCKER	002-203	1	PEIA Code	111	205.00	PEIA Amount Error
XXX-XX-	CINDY L VANCE-SIGLEY	002-201	1	PEIA Code	111	210.00	PEIA Amount Error
XXX-XX-	MICHAEL ANDREW FERGUSON	002-302	1	PEIA Code	112	210.00	PEIA Amount Error
XXX-XX-	DAVID NEFF	002-303	1	PEIA Code	112	210.00	PEIA Amount Error
XXX-XX-	MARK W. LAMB	002-501	1	PEIA Code	113	235.00	PEIA Amount Error

\* A collection date that falls on a Saturday, Sunday, or holiday in a given school year will occur on the next business day.

The edits will display. Each message is color coded to let you know if the message is a Warning (yellow) or a Critical Error (red). Click on any part of the record to display the certified list record and to view options.

# Certified List Edit Report

**West Virginia Department of Education**  
WVE:510: Certified List

**Certified List**

**Edit Report**  
Your report has successfully run. Please be patient while the report loads to your browser.

Selection: County: 002 | Location(s): All | Personnel: All  
Sort: Position Code, Last Name

Social Security	Name	Location	Sequence	Field Name	Position Code	Days Employed	Message
XXX-XX	FRANCIS JOSEPH SUPER	002-001	1	PEIA Code	102	260.00	PEIA Amount Error

Social Security Number: XXX-XX | Employee Name: FRANCIS JOSEPH SUPER | District: 002 | Location: 001

Age: 67 • Birth Date: 09/23/1947  
Salary: \$95,000 • Education Level: DR • Years Experience: 42 • Salary Classification: DR • Certificate Code: 02 • Certificate Type: 4  
National Teacher Certification: 0 • Extra Pay: N • Night Pay: N • Supervisory Aide: N • BSB Code: N  
Funding Source: 1 • Account Code: 11000001232111001000000000 • PEIA Amount: \$819.69

Salary Classification Records • OPP Certification Records

No comments on file

XXX-XX	RONALD J. KITTLE	002-001	1	PEIA Code	103	260.00	PEIA Amount Error
XXX-XI	ELAINE ALICE BENSON	002-001	1	PEIA Code	106	260.00	PEIA Amount Error
XXX-XI	TONYA L. FERGUSON	002-001	1	PEIA Code	106	235.00	PEIA Amount Error
XXX-XI	TONYA L. FERGUSON	002-001	2	PEIA Code	106	235.00	PEIA Amount Error
XXX-XI	RONALD J. KITTLE	002-001	2	PEIA Code	106	260.00	PEIA Amount Error
XXX-XI	RONALD J. KITTLE	002-001	3	PEIA Code	106	260.00	PEIA Amount Error
XXX-XI	JANA LYNN MILLER	002-001	1	PEIA Code	106	260.00	PEIA Amount Error
XXX-XI	JANA LYNN MILLER	002-001	2	PEIA Code	106	260.00	PEIA Amount Error
XXX-XI	JAMES DALE SPROUSE	002-001	1	PEIA Code	106	260.00	PEIA Amount Error
XXX-XI	JAMES DALE SPROUSE	002-001	2	PEIA Code	106	260.00	PEIA Amount Error
XXX-XI	GLENN JAMES SWEET	002-001	1	PEIA Code	106	260.00	PEIA Amount Error
XXX-XI	GLENN JAMES SWEET	002-003	4	PEIA Code	106	260.00	PEIA Amount Error
XXX-XI	ANNETTE M HUGHART	002-001	1	PEIA Code	108	260.00	PEIA Amount Error

By clicking on the record, a sample of fields of the record display. By clicking the left icon with 'I', all information will display. (See next slide)  
Click on the same line of the report to go back to just the line listing. No detail.

# Certified List Edit Report

The screenshot displays a web browser window with a title bar showing '10/16/1 2:05'. The browser tabs include '020 0200 Study Play Group', '0200 0200 Study Play Group', 'Certified List', 'Security Process History View Output (0) - (Build A New Worksheet)', and '14 0 - Print of Color Printing (Build A New Worksheet)'. The main content area is titled 'Employee Details' and contains the following information:

<b>Employee Name:</b> FRANCIS JOSEPH SUPER	<b>District:</b> Barbour (002)
<b>Social Security Number:</b> XXX-XX-XXXX	<b>School:</b> BARBOUR COUNTY SCHOOLS (001)
<b>Sort Line Number:</b> 1.00	<b>Internal County Code:</b> 02
<b>Sex:</b> Male	<b>Years Experience:</b> 42
<b>Ethnicity:</b> White	<b>Days Employed:</b> 260
<b>Birth Date:</b> 09/23/1947	<b>Salary:</b> \$95,000
<b>Position Code:</b> 102	<b>Education Level:</b> DR
<b>Salary Classification:</b> DR	<b>Account Code:</b> 1100000123211110010000000000
<b>National Teacher Cert:</b> 0	<b>Full-time Equivalent:</b> 1.0000
<b>Cert Code:</b> 02	<b>Funding Source:</b> 1
<b>Cert Type:</b> 4	<b>Hours/ Day:</b> 0.000
<b>SUPV AIDE:</b> N	<b>MU / EX:</b>
<b>EXTP Z12HR:</b>	<b>File Status:</b> 1
<b>NITP ZNITE:</b> N	<b>Misc. One:</b>
<b>STH Y OR N:</b> N	<b>Misc. Two:</b>
<b>PEIA Employer Amount:</b> \$9,820	<b>Misc. Three:</b>
<b>Retirement Code:</b> 1 (1=RETI 2=RETI)	<b>Misc. Four:</b>
	<b>Sender User ID:</b> HAT02001
	<b>Send Date:</b> 10/09/2014
	<b>Send Time:</b> 20:14:10

All information related to this record will display. Click X in the upper right corner to get out of the Employee Details.

# Certified List Edit Report

**Employee Comments**

Social Security Number: XXX-XX-XXXX  
Employee Name: FRANCIS JOSEPH SUPER  
District: Barbour (002)  
School: BARBOUR COUNTY SCHOOLS (001)  
Sequence Number: 1

[Show All Comments](#)

**Add a comment:**

**Field in Error**

- Extra Pay
- FTE
- First Name
- Funding Source
- Hours per Day
- Last Name
- Middle Name
- NTC
- Night Pay
- PEIA Employer Amount

**Comments (250 character maximum)**

Choose comment ...

Request Override from Office of Finance?  (click for yes)

Add

The comments window will pop up by clicking on the other icon just to the left of the SSN. Select the field in error. You can choose a standard comment or select other and you can enter your comment in the comment box. Click Add. If a person has multiple edits, you will need to enter a comment for each one separately. To close out any of the pop-up boxes, click on the X in the upper right hand corner.



# Supplemental Reports

The screenshot shows a web browser window displaying the 'Supplemental Reports' page for the 'Certified List' in Kanawha County, WV. The page header includes the WVDE logo and navigation links: Home, Menu, Active, Recent, Support, Contact, Reports, Print, Exit, and Logout. The main content area is titled 'Supplemental Reports' and lists several report options: Personnel Details Report, FTE, Salaries Report, Comments Listing Report, and Edit Report w/Comments on Side. A sidebar on the left contains a 'MENU' with links to Edit Report, File Maintenance, Supplemental Reports, Status, and Resources. Below the menu is a section titled 'Certified List of Personnel' with links for Professional Instructions, Service Instructions, and Important Dates for Certified List Submission. The important dates table is as follows:

Important Dates for Certified List Submission	
October 1*	Initial Submission
October 1-4	Validation Window
October 5*	Initial Closure Date
October 6-31	Certification Window
November 1*	Certification Due Date

\* A collection date that falls on a Saturday, Sunday, or holiday in a given school year will occur on the next business day.

At the bottom of the page, there is a note: 'NOTE: If this website doesn't appear like you expect it to, you may be experiencing Internet Explorer browser compatibility issues. Click HERE to find a guide for your favorite browser.' and a 'Top of Page' link.

Click on the report to print.

**Comments Listing**

West Virginia Department of Education | Kanawha County | WVE.510: Certified List | 2016 | ADMIN | KRH99999 PRD

Home | **Menu** | Active | Recent | Support | Contact | Reports | Print | Exit | Log out

**Certified List**

HOME | EDIT REPORT | FILE MAINTENANCE | SUPPLEMENTAL REPORTS | STATUS

**MENU**

- Edit Report
- File Maintenance
- Supplemental Reports
- Status
- Resources

**Certified List of Personnel**

Professional Instructions  
Service Instructions

Important Dates for Certified List Submission

October 1*	Initial Submission
October 1-5	Validation Window
October 9*	Initial Closure Date
October 8-31	Certification Window
November 1*	Certification Due Date
[11:59 PM]	

\* A collection date that falls on a Saturday, Sunday, or holiday in a given school year will occur on the next business day.

NOTE: If this website doesn't appear like you expect it to, you may be experiencing Internet Explorer Top of Page

Select Locations, Personnel type and Sorting options. You can also choose whether or not to display the SSN. You can create an Excel spreadsheet by clicking the option at the top.

# Comment Listing Report

**Certified List**

HOME EDIT REPORT FILE MAINTENANCE SUPPLEMENTAL REPORTS STATUS SIGN OUT

**MENU**

- Edit Report
- File Maintenance
- Supplemental Reports
- Status
- Change Year

**Comments Listing**

Sorted by: Last Name

Location	Social Security	Name	Field Name	Funding Source	Sequence	Comment
016/301	XXX-XX-	Betty J. Adkins	Years Experience	1	1	Other, Betty was off without pay most of FY 201 experience.
064/005	XXX-XX-	Denise Lisa Aiken	Salary	3	1	Salary has been verified and is correct.
062/502	XXX-XX-	Mary A Ailford	Certification Code	1	1	Application pending at WVDE.
069/001	XXX-XX-	David E Artzy	Certification Code	1	1	Other, Changed position code to 639 match the
004/213	XXX-XX-	LAUREN C. ABBAZIA	Certification Code	1	1	Application pending at WVDE.
004/213	XXX-XX-	LAUREN C. ABBAZIA	Salary Classification	1	1	Application pending at WVDE.
006/301	XXX-XX-	JENNIFER M ABBOTT	Years Experience	1	1	New employee- years of experience verified anc
004/207	XXX-XX-	JAYMEE L ABE	PEIA Employer Amount	1	1	PEIA is correct. Employee not enrolled.
024/901	XXX-XX-	MARC P ABE	Certification Code	1	1	Application pending at WVDE.
024/901	XXX-XX-	MARC P ABE	Salary Classification	1	1	Application pending at WVDE.
072/275	XXX-XX-	TRUDY LYNN ACORD	Certification Code	3	1	Application pending at WVDE.
072/275	XXX-XX-	TRUDY LYNN ACORD	Salary Classification	3	1	Application pending at WVDE.
056/302	XXX-XX-	PASCHA ADAMO	Years Experience	2	1	New employee- years of experience verified anc
053/003	XXX-XX-	DANNY G ADAMS	Salary	1	1	Salary has been verified and is correct.
045/020	XXX-XX-	DIANA S ADAMS	Salary	1	1	Salary has been verified and is correct.
047/502	XXX-XX-	ERIN L ADAMS	Position Code	1	1	PEIA is correct. Employee not enrolled.
051/701	XXX-XX-	MICHAEL ANTHONY ADAMS	Certification Code	1	1	Application pending at WVDE.
074/213	XXX-XX-	SHARON L ADAMS	Years Experience	1	1	Leave of absence in PY, years of experience cor
045/501	XXX-XX-	TAMMIE G ADAMS	Years Experience	1	1	Leave of absence in PY, years of experience cor
006/301	XXX-XX-	BRITTANY L. ADKINS	Certification Code	1	1	Application pending at WVDE.
006/301	XXX-XX-	BRITTANY L. ADKINS	Salary Classification	1	1	Application pending at WVDE.
045/001	XXX-XX-	CATHY M ADKINS	Salary	1	1	Salary has been verified and is correct.
045/001	XXX-XX-	CATHY M ADKINS	Salary	1	1	Salary has been verified and is correct.

**Important Dates**

- October 1 Initial Submission
- October 1-5 Validation Window
- October 5 Initial Closure Date
- October 6-31 Certification Window
- November 1 (11:59 PM) Certification Due Date

You can click on the Location, Social Security, Name or Field Name tabs to change the sort of the listing.

# Personnel Details Report

**West Virginia Department of Education**  
WVEIS  
39 Kanawha County  
WVE.510: Certified List  
2016  
ADMIN  
KRH99999 PRD

Home | Menu | Active | Recent | Support | Contact | Reports | Print | Exit | Logout

## Certified List

HOME | EDIT REPORT | FILE MAINTENANCE | SUPPLEMENTAL REPORTS | STATUS

**MENU**

- Edit Report
- File Maintenance
- Supplemental Reports
- Status
- Resources

**Certified List of Personnel**

Professional Instructions  
Service Instructions

Important Dates for Certified List Submission

October 1*	Initial Submission
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October 9-31	Certification Window
November 1*	Certification Due Date (11:59 PM)

\* A collection date that falls on a Saturday, Sunday, or holiday in a given school year will occur on the next business day.

### Personnel Details Report

Preliminary

-- Select District -- | -- Locations --

Personnel Type: ALL

Position Code Ranges:  
to  
to  
to

Show SSN on Report?  (check if Yes)

Sort By: Last Name

NOTE: If this website doesn't appear like you expect it to, you may be experiencing Internet Explorer browser compatibility issues. Click HERE to find a remedy for your layout problems. Top of Page

Choose Preliminary or Final, Locations, Personnel Type, Sort options and whether or not to display the SSN. You can also restrict to Position Code Ranges, if wanting a listing of only certain positions within professional or service types.

# Personnel Details Report

West Virginia Department of Education | Kanawha County | WVE-510: Certified List | 2016 | KRH99999 PRD

Home | Menu | Active | Recent | Support | Contact | Reports | Print | Exit | Logout

## Certified List

HOME | EDIT REPORT | FILE MAINTENANCE | SUPPLEMENTAL REPORTS | STATUS

**MENU**

Edit Report

File Maintenance

Supplemental Reports

Status

Resources

**Certified List of Personnel**

Professional Instructions

Service Instructions

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October 1-5 Validation Window

October 5\* Initial Closure Date

October 6-31 Certification Window

November 1\* Certification Due Date (11:59 PM)

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### Personnel Details Report

Back to selection screen

Selection: 002/999 - All Personnel

Sorted by: Last Name

Name	Social Security	Sex	Birth Date	Line No	Yrs Exp	Class	Cert Cds Typ	Salary	FTE	Fund	How Day	Mult/Day	Days Emp	Ed Lvl	Pos Code	Eth	Ret	NTC	Suprv	Z12	Nite	Sth	PEIA	Account Code
CHRISTIE JO ALLEN	XXX-XX	F	10/19/1958	1	32	MA45	22-4	57608.00	1.00	1	0.00	200	MA	212	W	1	0	N	N	N	24	11000001111112040000000000		
DONNA D. ANGLIN	XXX-XX	F	04/08/1961	1	19	D	-	25730.00	1.00	1	0.00	200	HS	655	W	4	0	N	N	N	9,828	11000001271112102000000000		
SUSAN L ANGLIN	XXX-XX	F	07/10/1958	1	29	BA15	22-4	51411.00	1.00	1	0.00	200	BA	213	W	4	0	N	N	N	4,824	11000001111111010000000000		
TINA L ANGLIN	XXX-XX	F	06/07/1965	1	6	F	-	2264.00	0.10	3	0.00	200	HS	503	W	4	0	Y	N	N	9,828	61435102121012120400000000		
TINA L ANGLIN	XXX-XX	F	06/07/1965	2	6	F	-	20376.00	0.90	3	0.00	200	HS	507	W	4	0	Y	N	N	9,828	61435102121012120400000000		
BRANDON H ANTON	XXX-XX	M	08/09/1979	1	9	BA	22-1	28555.25	0.75	1	0.00	200	BA	217	W	4	0	N	N	N	7,788	11000003137111501000000000		
BRANDON H ANTON	XXX-XX	M	08/09/1979	2	9	BA	22-1	9551.75	0.25	1	0.00	200	BA	217	W	4	0	N	N	N	7,788	11000003134511501000000000		
DONALD L AUVIL	XXX-XX	M	07/30/1951	1	39	C	-	32307.45	1.00	1	0.00	203	HS	663	W	1	0	N	N	N	4,824	11000001261121101000000000		
GLEN M. AUVIL	XXX-XX	M	11/07/1969	1	17	BA15	22-1	43761.00	1.00	3	0.00	200	BA	213	W	4	0	N	N	N	9,828	61415101111111303000000000		
PAULETTE ANN BAILEY	XXX-XX	F	09/19/1958	1	5	B	-	20200.00	1.00	1	0.00	200	HS	676	W	4	0	N	N	N	4,824	61885101312121201000000000		
STEPHANIE L BAILEY	XXX-XX	F	01/14/1984	1	1	G	-	1104.90	0.05	1	0.00	200	HS	504	W	4	0	Y	07	N	4,824	11000001111121101000000000		
STEPHANIE L BAILEY	XXX-XX	F	01/14/1984	2	1	G	-	15463.00	0.70	1	0.00	200	HS	507	W	4	0	Y	07	N	4,824	11000001111121101000000000		
STEPHANIE L BAILEY	XXX-XX	F	01/14/1984	3	1	G	-	5522.50	0.25	1	0.00	200	HS	511	W	4	0	Y	07	N	4,824	1100000221301211010000000000		
AMANDA BETH BAKER	XXX-XX	F	06/25/1981	1	9	MA15	22-2	41876.00	1.00	1	0.00	200	MA	212	W	4	0	N	N	N	9,828	11000001111112020000000000		
TONYA LEIGH BAKER	XXX-XX	F	03/21/1969	1	21	BA15	22-4	40171.46	0.86	1	0.00	200	BA	212	W	4	0	N	N	N	24	11000001111112040000000000		
TONYA LEIGH BAKER	XXX-XX	F	03/21/1969	2	21	BA15	22-4	6539.24	0.14	1	0.00	200	BA	212	W	4	0	N	N	N	24	11000001111112030000000000		
KIMBERLEY A BARBUS	XXX-XX	F	02/05/1996	1	1	BA	21-1	3282.00	1.00	1	0.00	200	BA	215	W	4	0	N	N	N	9,828	11000002121011501000000000		
BARBARA M. BARKLEY	XXX-XX	F	04/30/1955	1	33	MA45	22-4	59196.00	1.00	1	0.00	200	MA	214	W	4	0	N	N	N	9,828	11000001111115010000000000		
REBECCA J. BARTLETT	XXX-XX	F	10/30/1963	1	20	MA45	22-4	50555.00	1.00	1	0.00	200	MA	213	W	4	0	N	N	N	24	11000001111112030000000000		
ARRETTA BECK	XXX-XX	F	04/12/1949	1	20	F	-	28689.75	1.00	1	0.00	205	HS	537	W	4	0	N	07	N	4,816	11000001241121302000000000		

This report will display sex, birth date, years experience, salary class, certificate, salary, FTE, funding source, days employed, education level, position code, ethnic, retirement plan, PEIA and account code.

# Edit Report with Comments

The screenshot shows the WVEIS (West Virginia Education Information System) interface. At the top, there is a navigation bar with links for Home, Menu, Active, Recent, Support, Contact, Reports, Print, Exit, and Logout. The main header area displays 'Certified List' and a sub-header 'Edit Report with Comments'. On the left side, there is a 'MENU' section with links for Edit Report, File Maintenance, Supplemental Reports, Status, and Resources. Below the menu is a 'Certified List of Personnel' section with a list of dates and instructions for submission. The main content area contains a form with a 'Final' dropdown, a 'Create Excel Spreadsheet?' checkbox, and a 'Don't display, only create Spreadsheet?' checkbox. There is a 'Please wait for this field to populate after selecting a County' message and a 'Multiple Location selection available' message. The form also includes a 'Select District' dropdown, a 'Personnel Type' dropdown set to 'ALL', a 'Sort By' dropdown set to 'Position Code, Last Name', a 'Show SSN? Yes' checkbox, and a 'Submit' button. A 'NOTE' at the bottom of the page provides information about browser compatibility and layout issues.

Similar options as on other reports. This will print the Edits with any comments entered.

# Edit Report with Comments

2016 Blue Study Play Group | Virginia Department of Education | 39 Kanawha County | WVE:510: Certified List | 2016 | CLADMIN | KRH99999 PRD

Home | Menus | Active | Recent | Support | Contact | Reports | Print | Exit | Logout

## Certified List

HOME | EDIT REPORT | FILE MAINTENANCE | SUPPLEMENTAL REPORTS | STATUS

**MENU**

- Edit Report
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\* A collection date that falls on a Saturday, Sunday, or holiday in a given school year will occur on the next business day.

### Edit Report with Comments

Your report has successfully run. Please be patient while the report loads to your browser.

Selection: County: 092 | Location(s): All | Personnel: All  
Sort: Position Code, Last Name

Please note: All warning messages require a comment!

Social Security	Name	Loc	Line Field	Position	Days Employed	Message	Comments	
XXX-XX	FRANCIS JOSEPH SUPER	002-001	1	PEIA Code	102	260.00	PEIA Amount Error	
XXX-XX	RONALD J. KITTLE	002-001	1	PEIA Code	103	260.00	PEIA Amount Error	
XXX-XX	ELAINE ALICE BENSON	002-001	1	PEIA Code	106	260.00	PEIA Amount Error	
XXX-XX	TONYA L. FERGUSON	002-501	1	PEIA Code	106	235.00	PEIA Amount Error	
XXX-XX	TONYA L. FERGUSON	002-501	2	PEIA Code	106	235.00	PEIA Amount Error	
XXX-XX	RONALD J. KITTLE	002-001	2	PEIA Code	106	260.00	PEIA Amount Error	
XXX-XX	RONALD J. KITTLE	002-001	3	PEIA Code	106	260.00	PEIA Amount Error	
XXX-XX	JANA LYNN MILLER	002-001	1	PEIA Code	106	260.00	PEIA Amount Error	
XXX-XX	JANA LYNN MILLER	002-001	2	PEIA Code	106	260.00	PEIA Amount Error	
XXX-XX	JAMES DALE SPROUSE	002-001	1	PEIA Code	106	260.00	PEIA Amount Error	
XXX-XX	JAMES DALE SPROUSE	002-001	2	PEIA Code	106	260.00	PEIA Amount Error	
XXX-XX	GLENN JAMES SWEET	002-001	1	PEIA Code	106	260.00	PEIA Amount Error	
XXX-XX	GLENN JAMES SWEET	002-003	4	PEIA Code	106	260.00	PEIA Amount Error	
XXX-XX	ANNETTE M HUGHART	002-001	1	PEIA Code	108	260.00	PEIA Amount Error	
XXX-XX	TERESA R. MARSH	002-202	1	PEIA Code	111	210.00	PEIA Amount Error	
XXX-XX	TERESA R. MARSH	002-205	2	PEIA Code	111	210.00	PEIA Amount Error	
XXX-XX	CONSTANCE H. MUNDY	002-204	1	PEIA Code	111	210.00	PEIA Amount Error	
XXX-XX	TAMMY M. TUCKER	002-203	1	PEIA Code	111	205.00	PEIA Amount Error	
XXX-XX	CINDY L VANCE-SIGLEY	002-201	1	PEIA Code	111	210.00	PEIA Amount Error	
XXX-XX	MICHAEL ANDREW FERGUSON	002-302	1	PEIA Code	112	210.00	PEIA Amount Error	
XXX-XX	DAVID NEFF	002-303	1	PEIA Code	112	210.00	PEIA Amount Error	