




## WV SCHOOLS OF DIVERSION AND TRANSITION ORGANIZATIONAL PROCEDURES

<b>EDUCATION FOR SEGREGATED RESTRICTED OR SUSPENDED (SRS) JUVENILES</b>	<b>Section</b>	Programs and Services
	<b>Number</b>	4.2a
	<b>Effective Date</b>	01-30-16
	<b>Revision Date</b>	03-30-16
	<b>Revision No.</b>	1
	<b>Approval:</b>	

**1.0. PURPOSE:**

The purpose of this procedure is to provide educational programs for segregated, restricted or suspended students in juvenile facilities.

**2.0 APPLICABILITY:**

This procedure applies to all Diversion and Transition Programs located in juvenile facilities.

**3.0 POLICY STATEMENT:**

The application of procedures Education for Segregated, Restricted or Suspended (SRS) Juveniles ensures that students who are removed from the general population in a facility have the opportunity to receive instruction.

**4.0 DEFINITIONS:**

- 4.1 "Restricted" juveniles refer to those youth who are kept from attending school as a result of action taken by the host agency.
- 4.2 "Segregated" juveniles refer to youth who are kept from attending school as a result of action taken by the host agency.
- 4.3 "Suspended" refers to In School Suspension (ISS) when students are removed by education staff and placed in an alternative setting on campus; without an interruption of general education services and special education services, if applicable. Removal shall not exceed five school days without additional review by the administrator or designee. It is recommended that administrators contact Central Office for excessive ISS placements.
- 4.4 "Room Restriction" means a resident is isolated in his/her room from other residents for a designated period of time for behavioral or medical reasons. Length of room restriction is determined by the host agency staff and/or director.

**5.0 PROCEDURES:**

- 5.1 The facility/host agency determines an area or areas to be utilized for restricted or segregated students. The facility/host agency collaborates with the principal and/or lead teacher to determine an area or areas to be utilized for suspended students.
- 5.2 The principal or lead teacher of each juvenile education program will ensure continuity of educational services for SRS. All SRS students will have the opportunity to receive instruction by certified teachers. Assignments will be provided individually or in a small group, as is designated appropriate by the principal or lead teacher.

**5.3** All SRS students will receive comparable educational assignments for each day they are absent from the regular classroom.

**5.4** The principal or lead teacher shall ensure that a log is maintained regarding assignments given and returned. Additionally, the principal or lead teacher shall ensure that SRS students receive appropriate and equitable grades and credit for all assignments completed outside of the regular classroom. SRS students who refuse to participate with offered instruction and/or refuse to complete assignments in the designated area will earn failing grades and no credit.

**6.0 AUTHORITY**

West Virginia State Code 18-2-13h