



WV SCHOOLS OF DIVERSION AND TRANSITION ORGANIZATIONAL PROCEDURES

INSTITUTIONAL LIBRARY SERVICES	Section	Programs and Services
	Number	4.27
	Effective Date	05-01-16
	Revision Date	07-01-16
	Revision No.	1
	Approval:	<i>Jack C. Green</i>

1.0. PURPOSE:

To delineate the role of Diversion and Transition Programs in making library services accessible to students enrolled in correctional education programs.

2.0 APPLICABILITY:

Procedure applies to all Diversion and Transition Programs in juvenile and adult correctional facilities under the administration of the Schools of Diversion and Transition (WVSDT).

3.0 POLICY STATEMENT:

Libraries within the Division of Corrections and Division of Juvenile Services facilities are the responsibility of the host agency as set forth in the Division of Corrections and Division of Juvenile Services policy directives. The WVSDT shall facilitate the opportunity for students to participate in library services and assist in the development of institutional libraries to the maximum extent appropriate.

4.0 DEFINITIONS:

None

5.0 PROCEDURES:

- 5.1** It is the policy of the WVSDT to assist with the provision of library services by providing input into choices of reference materials, media and publications that may be utilized in conjunction with academic, vocational and technical and transition studies.
- 5.2** School programs within a facility may also provide access to resource materials such as rehabilitative information; reentry resources for job search skills, resume writing, etc; audio and video materials; and academic and vocational career and technical information resources. These items may be accessed through the cooperation of the Institutional librarian and school staff.
- 5.3** School discretionary funds may be utilized to purchase aforementioned items.

6.0 AUTHORITY

Interagency agreements between WV Department of Education and WV Division of Corrections and WV Department of Education and WV Juvenile Services.