



WV SCHOOLS OF DIVERSION AND TRANSITION ORGANIZATIONAL PROCEDURES

PROMOTION/GRADUATION OF STUDENTS IN JUVENILE EDUCATION PROGRAMS	Section	Programs and Services
	Number	4.17
	Effective Date	01-30-16
	Revision Date	03-30-16
	Revision No.	1
	Approval:	<i>James Green</i>

1.0. PURPOSE:

To provide a uniform procedure for the promotion of students enrolled in Diversion and Transition Programs. The purpose of this uniformity is to provide all students the opportunity to graduate with their cohort and to adhere to the strict grade level guidelines for state testing and to provide clarification on students who are court ordered to complete the High School Equivalency (HSE) or whose discharge is imminent due to aging out.

2.0 APPLICABILITY:

Procedures apply to all juvenile education programs located in state institutional facilities.

3.0 POLICY GUIDANCE:

Juveniles in state institutional facilities are often transferred between the facilities; therefore, optimal levels of success in programming needs can be met with consistency of services throughout Diversion and Transition Programs.

4.0 DEFINITIONS:

Option Pathway 1 and 2: Please see Alternative Means to Earn High School Credit Manual (2015).

5.0 PROCEDURES:

- 5.1** Students enrolled in Diversion and Transition Programs must meet the graduation requirements as set forth in their home county, the county in which they were last enrolled in public school.
- 5.2** Students in grades 9-11 will be promoted based on high school credits cumulatively earned at the end of each semester, including summer session recovery credits. A sophomore must have earned at least six (6) credits; a junior must have earned at least twelve (12) credits; and a senior must have earned at least eighteen (18) credits. Students participating in the Option Pathway, strand 1 will be enrolled according to guidelines stipulated in the document Alternative Means to earn high school credit. Students court ordered to be administered the HSE, will be enrolled in Strand 3 (requesting a special code for those students.)

- 5.3 Students enrolled under 9th grade must show mastery of grade level content standards and objectives as determined by instructional team. The instructional staff can determine grade level placement based on age appropriate criteria.
- 5.4 Students enrolled under Option 1 participate in the state summative assessment.
- 5.5 Students enrolled under Option 2 participate in the state summative assessment.
- 5.6 Students who are county ordered to complete and pass the HSE do not participate in the state summative assessment. Students turning 18 that will complete HSE prior to discharge do not participate in the state summative assessment.

6.0 AUTHORITY

- 6.1 State Board of Education Policy 1471: *Regulations for Adult Diversion and Transition Programs, Section 5, Implementation Procedures.*
- 6.2 State Board of Education Policy 2444.4: *Issuance of the State of West Virginia High School Equivalency Diploma and Option Pathway*