



West Virginia DEPARTMENT OF
EDUCATION

Vendor Self-Service

Example VSS screen prints of a National School Lunch Program deposit

Check/EFT Summary Search

- Search - To search for Checks/EFTs, enter search criteria and click the 'Search' button.
- Results - To sort results, click a column heading.
- Details - To view more details about a payment, select a payment from the results and then click the 'Details' button.
- PDF - To View, Save, or Print a PDF version of an payment, select a payment and click the 'PDF' button.
- References - To view referenced agreement and scheduled payment information for selected Payment, and click the 'Reference' button.
- Download - To download the search results to a CSV file, click the 'Download' button.

Click "search" to produce the listing of deposits received during the period selected

Defaults to three years prior to the beginning of the current month

Search for Checks/EFTs

Check/EFT Number :

Payment From :

Check/EFT Status :

Payment To :

Click the box next to the desired transaction to select it

Select	Status Date	Check/EFT Number	Payment ID	Check/EFT Status	Amount
<input type="checkbox"/>	08/21/2014	8206118282	EFT 0402 AUTO1500122691	Paid	60,050.00
<input type="checkbox"/>	08/21/2014	8206118283	EFT 0402 AUTO1500122692	Paid	449,827.00
<input type="checkbox"/>	08/19/2014	8156112323	EFT 0402 AUTO1500116564	Paid	337,369.00
<input type="checkbox"/>	08/19/2014	8186116279	EFT 1200 AUTO1500120562	Paid	2,642.86
<input checked="" type="checkbox"/>	08/05/2014	8046094714	EFT 0402 AUTO1500099371	Paid	39,825.25
<input type="checkbox"/>	07/31/2014	7306092712	EFT 0402 AUTO1500096400	Paid	112,288.00
<input type="checkbox"/>	07/29/2014	7256085535	EFT 0402 AUTO1500089127	Paid	269,943.00
<input type="checkbox"/>	07/22/2014	7186019337	EFT 0402 AUTO1500022746	Paid	449,151.00
<input type="checkbox"/>	07/16/2014	7156017211	EFT 0402 AUTO1500020626	Paid	336,864.00

Click the "Details" button to drill down to additional information for the selected transaction

Summary of Steps

- Step 1: Log onto wvOASIS Vendor Self Service (VSS) at wvoasis.gov
- Step 2: Select the "Financial Transactions" option
- Step 3: Choose "Checks/EFTs"
- Step 4: The "Search for Checks/EFTs" menu will default to search for a period of 3 years. If a shorter list is desired you must manually edit the "payment from" and "payment to" options. Once the desired time frame is selected, click the "search" button to produce the listing of checks/EFTs that have been received by the LEA.
- Step 5: Select the transaction for which you would like to see additional details by placing a check mark in the appropriate box in the left-hand column of the check/EFT listing.
- Step 6: Click the "details" button. The next page shows the resulting details.

Rather than using a "back" button to navigate to previous pages, VSS utilizes a "bread crumb trail" that can be used to navigate back to a previous level of detail.

[Check/EFT Information](#) > [Line Details](#) > [Check/EFT Information](#) > [Line Details](#) > [Check/EFT Information](#)

Check/EFT Information

Use this page to get further information about the disbursement selected. Select the Additional Details link to view details on the payment line.

Check/EFT Information

Check/EFT Number : 6247519355 [Reference PDF](#)
Payment ID : EFT 0402 AUTO1501574431
Status Date : 06/25/2015
Status : Paid

Note: If multiple payments are made to an LEA on the same day, wvOASIS may group all of those payments into one check/EFT. This screen provides the detail of the invoices making up the "net payment" made to the LEA.

Vendor Information

Vendor Name : MINERAL CO BD OF EDUCATION
Assignee Vendor Name :
Assignee Alias/DBA :
Alias/DBA :
Assignee Vendor Code :
Assignee Address :
Vendor Code : 000000212101
Vendor Address : 1 BAKER PL
KEYSER , WV
267262835

Total Payment Allocation

Payment : 128,692.70 Intercepted : 0.00
Discount : 0.00 Default Intercept Fee : 0.00
Penalty : 0.00 Supplementary Intercept Fee : 0.00
Interest : 0.00 Use Tax : 0.00
Backup Withholding : 0.00 Tax : 0.00
Contract Withholding : 0.00 Net Payment : 128,692.70
Retained : 0.00

Click here to drill down to additional details for each invoice included in the total payment

Payment Allocation by Line

Department	Invoice No.	Payment Line Amount	Net Payment Line Amount	
DEPARTMENT OF EDUCATION	NSLP201506150810	93,207.06	93,207.06	Additional Details
DEPARTMENT OF EDUCATION	NSLP201506150810	2,805.12	2,805.12	Additional Details
DEPARTMENT OF EDUCATION	NSLP201506150810	7,712.20	7,712.20	Additional Details
DEPARTMENT OF EDUCATION	NSLP201506150810	24,968.32	24,968.32	Additional Details

First Prev Next Last

[Reference](#)

Invoice numbers beginning with "NSLP" will designate deposits of National School Lunch Program funds

Summary of Steps:

Step 7: If more detail is desired, click the "Additional Details" button to the right of the desired amount. This action will produce the "Line Details" screen as shown on the few pages.



[Account Information](#) | [Financial Transactions](#) | [Business Opportunities](#) | [Solicitation Responses](#) | [Catalog Management](#)

[Agreements](#) | [Scheduled Payments](#) | [Checks/EFTs](#) | [Invoices](#)

Welcome, George

[View Frequently](#)

[Checks/EFTs Summary Search](#)

[Checks/EFTs Line Search](#)

[Line Details](#) > [Check/EFT Information](#) > [Line Details](#) > [Check/EFT Information](#) > [Line Details](#)

Line Details

Discount : 0.00	Department : DEPARTMENT EDUCATION
Penalty : 0.00	Contact Phone :
Interest : 0.00	Reference Agreement ID :
Backup Withholding : 0.00	Referenced Payment Request ID : GAX 0402 EG) 00002965-5070
Contract Withholding : 0.00	Invoice Tracking Date :
Retained : 0.00	Reference Invoice Number : NSLP2015061
Intercepted : 0.00	Invoice Line Amount : 93,207.06
Default Intercept Fee : 0.00	Delivery Period From Date : 05/01/2015
Supplementary Intercept Fee : 0.00	Delivery Period To Date : 05/31/2015
Use Tax : 0.00	Accounting Line Description : School Lunch
Tax : 0.00	

[Back](#)



The Accounting Line Description indicates this is a payment for a school lunch claim.

The Office of Child Nutrition worked with the ACES programmers to automatically populate the Accounting Line Description in OASIS to identify the type of claim being paid.



[Account Information](#) | [Financial Transactions](#) | [Business Opportunities](#) | [Solicitation Responses](#) | [Catalog Management](#)

[Agreements](#) | [Scheduled Payments](#) | [Checks/EFTs](#) | [Invoices](#)

Welcome, George

View Frequently

[Checks/EFTs Summary Search](#)

[Checks/EFTs Line Search](#)

[Line Details](#) > [Check/EFT Information](#) > [Line Details](#) > [Check/EFT Information](#) > Line Details

Line Details

Discount : 0.00	Department : DEPARTMENT EDUCATION
Penalty : 0.00	Contact Phone :
Interest : 0.00	Reference Agreement ID :
Backup Withholding : 0.00	Referenced Payment Request ID : GAX 0402 EG; 00002965-5071
Contract Withholding : 0.00	Invoice Tracking Date :
Retained : 0.00	Reference Invoice Number : NSLP2015061
Intercepted : 0.00	Invoice Line Amount : 2,805.12
Default Intercept Fee : 0.00	Delivery Period From Date : 05/01/2015
Supplementary Intercept Fee : 0.00	Delivery Period To Date : 05/31/2015
Use Tax : 0.00	Accounting Line Description : School Lunch Performance B Incentive
Tax : 0.00	

[Back](#)

The Accounting Line Description indicates this is a payment for the school lunch performance bonus incentive (ie - the extra 6 cents per meal).



[Account Information](#) | [Financial Transactions](#) | [Business Opportunities](#) | [Solicitation Responses](#) | [Catalog Management](#)

[Agreements](#) | [Scheduled Payments](#) | [Checks/EFTs](#) | [Invoices](#)

Welcome, George

[View Frequently](#)

[Checks/EFTs Summary Search](#)

[Checks/EFTs Line Search](#)

[Line Details](#) > [Check/EFT Information](#) > [Line Details](#) > [Check/EFT Information](#) > Line Details

Line Details

Discount : 0.00	Department : DEPARTMENT EDUCATION
Penalty : 0.00	Contact Phone :
Interest : 0.00	Reference Agreement ID :
Backup Withholding : 0.00	Referenced Payment Request ID : GAX 0402 EG; 00002965-5071
Contract Withholding : 0.00	Invoice Tracking Date :
Retained : 0.00	Reference Invoice Number : NSLP2015061
Intercepted : 0.00	Invoice Line Amount : 7,712.20
Default Intercept Fee : 0.00	Delivery Period From Date : 05/01/2015
Supplementary Intercept Fee : 0.00	Delivery Period To Date : 05/31/2015
Use Tax : 0.00	Accounting Line Description : School Breakfast
Tax : 0.00	

[Back](#)

The Accounting Line Description indicates this is a payment for the school breakfast program.



[Account Information](#) |
 [Financial Transactions](#) |
 [Business Opportunities](#) |
 [Solicitation Responses](#) |
 [Catalog Management](#)

[Agreements](#) |
 [Scheduled Payments](#) |
 [Checks/EFTs](#) |
 [Invoices](#)

Welcome, George

View Frequently

[Checks/EFTs Summary Search](#)

[Checks/EFTs Line Search](#)

[Line Details](#) > [Check/EFT Information](#) > [Line Details](#) > [Check/EFT Information](#) > Line Details

Line Details

Discount : 0.00	Department : DEPARTMENT EDUCATION
Penalty : 0.00	Contact Phone :
Interest : 0.00	Reference Agreement ID :
Backup Withholding : 0.00	Referenced Payment Request ID : GAX 0402 EG) 00002965-5071
Contract Withholding : 0.00	Invoice Tracking Date :
Retained : 0.00	Reference Invoice Number : NSLP2015061
Intercepted : 0.00	Invoice Line Amount : 24,968.32
Default Intercept Fee : 0.00	Delivery Period From Date : 05/01/2015
Supplementary Intercept Fee : 0.00	Delivery Period To Date : 05/31/2015
Use Tax : 0.00	Accounting Line Description : Severe Need Breakfast
Tax : 0.00	

[Back](#)

The Accounting Line Description indicates this is a payment for Severe Need Breakfast.



Example VSS screen prints of a State Aid deposit

Check/EFT Summary Search

- Search - To search for Checks/EFTs, enter search criteria and click the 'Search' button.
- Results - To sort results, click a column heading.
- Details - To view more details about a payment, select a payment from the results and then click the 'Details' button.
- PDF - To View, Save, or Print a PDF version of an payment, select a payment and click the 'PDF' button.
- References - To view referenced agreement and scheduled payment information for selected Payment, and click the 'Reference' button.
- Download - To download the search results to a CSV file, click the 'Download' button.

Click "search" to produce the listing of deposits received during the period selected

Defaults to three years prior to the beginning of the current month

Search for Checks/EFTs

Check/EFT Number :

Check/EFT Status :

Payment From :

Payment To :

Select	Status Date	Check/EFT Number	Payment ID	Check/EFT Status	Amount
<input type="checkbox"/>	08/21/2014	8206118282	EFT 0402 AUTO1500122691	Paid	60,050.00
<input type="checkbox"/>	08/21/2014	8206118283	EFT 0402 AUTO1500122692	Paid	449,827.00
<input checked="" type="checkbox"/>	08/19/2014	8156112323	EFT 0402 AUTO1500116564	Paid	337,369.00
<input type="checkbox"/>	08/19/2014	8186116279	EFT 1200 AUTO1500120562	Paid	2,642.86
<input type="checkbox"/>	08/05/2014	8046094714	EFT 0402 AUTO1500099371	Paid	39,825.25
<input type="checkbox"/>	07/31/2014	7306092712	EFT 0402 AUTO1500096400	Paid	112,288.00
<input type="checkbox"/>	07/29/2014	7256085535	EFT 0402 AUTO1500089127	Paid	269,943.00
<input type="checkbox"/>	07/22/2014	7186019337	EFT 0402 AUTO1500022746	Paid	449,151.00
<input type="checkbox"/>	07/16/2014	7156017211	EFT 0402 AUTO1500020626	Paid	336,864.00

Click the box next to the desired transaction to select it

Click the "Details" button to drill down to additional information for the selected transaction

Summary of Steps

Step 1: Log onto wvOASIS Vendor Self Service (VSS) at wvoasis.gov

Step 2: Select the "Financial Transactions" option

Step 3: Choose "Checks/EFTs"

Step 4: The "Search for Checks/EFTs" menu will default to search for a period of 3 years. If a shorter list is desired you must manually edit the "payment from" and "payment to" options. Once the desired time frame is selected, click the "search" button to produce the listing of checks/EFTs that have been received by the LEA.

Step 5: Select the transaction for which you would like to see additional details by placing a check mark in the appropriate box in the left-hand column of the check/EFT listing.

Step 6: Click the "details" button. The next page shows the resulting details.

Note: If multiple payments are made to an LEA on the same day, wvOASIS may group all of those payments into one check/EFT. This screen provides the detail of the invoices making up the "net payment" made to the LEA.

[Checks/EFTs Summary Search](#) > Check/EFT Information

Check/EFT Information

Use this page to get further information about the disbursement selected. Select the Additional Details link to view details on the payment line.

▼ Check/EFT Information

Check/EFT Number : 8156112323
 Payment ID : EFT 0402 AUTO1500116564 [Reference PDF](#)
 Status Date : 08/19/2014
 Status : Paid

Click "PDF" to view a "remittance advice" for this deposit. An example is provided on page 6 of this file.

▼ Vendor Information

Vendor Name : NICHOLAS CO BD OF EDUCATION
 Assignee Vendor Name :
 Alias/DBA : Assignee Alias/DBA :
 Vendor Code : 000000212157 Assignee Vendor Code :
 Vendor Address : 400 OLD MAIN DR Assignee Address :
 SUMMERSVILLE ,
 WV 266511388

For Unrestricted State Aid, the Invoice No. is simply the payment date in the format of YYYYMMDD.

▼ Total Payment Allocation

Payment : 337,369.00
 Discount : 0.00
 Penalty : 0.00
 Interest : 0.00
 Backup Withholding : 0.00
 Contract Withholding : 0.00
 Retained : 0.00
 Intercepted : 0.00
 Default Intercept Fee : 0.00
 Supplementary Intercept Fee : 0.00
 Use Tax : 0.00
 Tax : 0.00
 Net Payment : 337,369.00

Click here to drill down to additional details for each invoice included in the total deposit. See pages 7 through 12 for the additional detail of each payment included in this deposit.

Payment Allocation by Line

Department	Invoice No.	Payment Line Amount	Net Payment Line Amount	
DEPARTMENT OF EDUCATION	20140815	193,871.00	193,871.00	Additional Details
DEPARTMENT OF EDUCATION	20140815	64,900.00	64,900.00	Additional Details
DEPARTMENT OF EDUCATION	20140815	32,904.00	32,904.00	Additional Details
DEPARTMENT OF EDUCATION	20140815	15,289.00	15,289.00	Additional Details
DEPARTMENT OF EDUCATION	20140815	7,432.00	7,432.00	Additional Details
DEPARTMENT OF EDUCATION	20140815	22,973.00	22,973.00	Additional Details

[First](#) [Prev](#) [Next](#) [Last](#)

[Reference](#)

Summary of Steps:

Step 7: For most deposits received by an LEA, this page will not provide sufficient information to identify the funding source of the funds. In such cases, you can either click on the "Additional Details" button to the right of the individual invoice amount desired, or you can select the "PDF" option at the top of this screen. The next page shows the "Remittance Advice" that is generated when the "PDF" option is selected.

This is the "remittance advice" which is produced by clicking the "PDF" option on the previous page.

Notice: This is not an official check or EFT notification. It may not be used as a substitute for the original document received.

STATE OF WEST VIRGINIA
REMITTANCE ADVICE

CHECK/EFT No :8156112323
CHECK/EFT DATE :8/15/2014

VENDOR CODE:000000212157
VENDOR NAME:NICHOLAS CO BD OF EDUCATION
Alias/DBA :
Assignee Name :
Assignee Alias/DBA :

DOCUMENT ID #: EFT 0402 AUTO1500116564
CHECK/EFT AMOUNT :337369.00
AMOUNT INCLUDES FREIGHT AND/OR IS NET OF DISCOUNT

This is actually step 5 (also known as Professional Student Support personnel PSS)

<u>DEPARTMENT NAME</u>	<u>TELEPHONE NUMBER</u>	<u>VENDOR INV #</u>	<u>INVOICE AMOUNT</u>	<u>LINE AMOUNT</u>	<u>DESCRIPTION</u>
DEPARTMENT OF EDUCATION		20140815	32,904.00	32,904.00	State Aid - Step 6
DEPARTMENT OF EDUCATION		20140815	7,432.00	7,432.00	State Aid - PSS
DEPARTMENT OF EDUCATION		20140815	193,871.00	193,871.00	State Aid - Step 1
DEPARTMENT OF EDUCATION		20140815	22,973.00	22,973.00	State Aid - Step 3
DEPARTMENT OF EDUCATION		20140815	64,900.00	64,900.00	State Aid - Step 2
DEPARTMENT OF EDUCATION		20140815	15,289.00	15,289.00	State Aid - Step 4

Steps 1 through 6 of the funding formula are included in this payment as evident from the descriptions provided in the "Description" column.

For State Aid payments, a description is provided for each step of the funding formula. However, the commitment numbers are not provided on the remittance advice. To obtain the relevant commitment number for each step of the State Aid payment, select the "additional details" option as noted on the previous page.

[Checks/EFTs Summary Search](#) > [Check/EFT Information](#) > Line Details

Line Details

This is the new commitment number which replaces the old "C" numbers that were used with WVFIMS. This number corresponds with the commitment numbers provided in the State Aid Monthly Distribution Schedules.

Discount : 0.00
Penalty : 0.00
Interest : 0.00
Backup Withholding : 0.00
Contract Withholding : 0.00
Retained : 0.00
Intercepted : 0.00
Default Intercept Fee : 0.00
Supplementary Intercept Fee : 0.00
Use Tax : 0.00
Tax : 0.00

Department : DEPARTMENT OF
EDUCATION
Contact Phone :
Reference Agreement ID : GAP 0402 1500000251
Referenced Payment Request ID : GAX 0402 1500024585
Invoice Tracking Date :
Reference Invoice Number : 20140815
Invoice Line Amount : 193,871.00
Delivery Period From Date : 08/15/2014
Delivery Period To Date : 08/15/2014
Accounting Line Description : State Aid - Step 1

[Back](#)

This page results from choosing the "Additional Details" option on page 5. The "Line Details" screen provides the "Accounting Line Description" as well as the commitment number for the state aid payment. The payment above is the Step 1 portion of the August 15th State Aid deposit for Nicholas County. The "Reference Agreement ID" (aka commitment number) agrees to the revised State Aid Monthly Distribution Schedule that was e-mailed out to the CSBO listserv on August 20, 2014. The other 5 Steps of this State Aid payment are included in the following pages.

[☒ Checks/EFTs Summary Search](#) > [Check/EFT Information](#) > Line Details

Line Details

Discount : 0.00
Penalty : 0.00
Interest : 0.00
Backup Withholding : 0.00
Contract Withholding : 0.00
Retained : 0.00
Intercepted : 0.00
Default Intercept Fee : 0.00
Supplementary Intercept Fee : 0.00
Use Tax : 0.00
Tax : 0.00

Department : DEPARTMENT OF
EDUCATION
Contact Phone :
Reference Agreement ID : GAP 0402 1500000251
Referenced Payment Request ID : GAX 0402 1500024585
Invoice Tracking Date :
Reference Invoice Number : 20140815
Invoice Line Amount : 64,900.00
Delivery Period From Date : 08/15/2014
Delivery Period To Date : 08/15/2014
Accounting Line Description : State Aid - Step 2

[Back](#)

[☒ Checks/EFTs Summary Search](#) > [Check/EFT Information](#) > Line Details

Line Details

Discount : 0.00
Penalty : 0.00
Interest : 0.00
Backup Withholding : 0.00
Contract Withholding : 0.00
Retained : 0.00
Intercepted : 0.00
Default Intercept Fee : 0.00
Supplementary Intercept Fee : 0.00
Use Tax : 0.00
Tax : 0.00

Department : DEPARTMENT OF
EDUCATION
Contact Phone :
Reference Agreement ID : GAP 0402 1500000251
Referenced Payment Request ID : GAX 0402 1500024585
Invoice Tracking Date :
Reference Invoice Number : 20140815
Invoice Line Amount : 32,904.00
Delivery Period From Date : 08/15/2014
Delivery Period To Date : 08/15/2014
Accounting Line Description : State Aid - Step 6

[Back](#)

[☒ Checks/EFTs Summary Search](#) > [Check/EFT Information](#) > [Line Details](#) > [Check/EFT Information](#)
> [Line Details](#)

Line Details

Discount : 0.00
Penalty : 0.00
Interest : 0.00
Backup Withholding : 0.00
Contract Withholding : 0.00
Retained : 0.00
Intercepted : 0.00
Default Intercept Fee : 0.00
Supplementary Intercept Fee : 0.00
Use Tax : 0.00
Tax : 0.00

Department : DEPARTMENT OF
EDUCATION
Contact Phone :
Reference Agreement ID : GAP 0402 1500000251
Referenced Payment Request ID : GAX 0402 1500024585
Invoice Tracking Date :
Reference Invoice Number : 20140815
Invoice Line Amount : 15,289.00
Delivery Period From Date : 08/15/2014
Delivery Period To Date : 08/15/2014
Accounting Line Description : State Aid - Step 4

[Back](#)

[Line Details](#) > [Check/EFT Information](#) > [Line Details](#) > [Check/EFT Information](#) > Line Details

Line Details

Discount : 0.00
Penalty : 0.00
Interest : 0.00
Backup Withholding : 0.00
Contract Withholding : 0.00
Retained : 0.00
Intercepted : 0.00
Default Intercept Fee : 0.00
Supplementary Intercept Fee : 0.00
Use Tax : 0.00
Tax : 0.00

Department : DEPARTMENT OF
EDUCATION
Contact Phone :
Reference Agreement ID : GAP 0402 1500000251
Referenced Payment Request ID : GAX 0402 1500024585
Invoice Tracking Date :
Reference Invoice Number : 20140815
Invoice Line Amount : 7,432.00
Delivery Period From Date : 08/15/2014
Delivery Period To Date : 08/15/2014
Accounting Line Description : State Aid - PSS

[Back](#)

[Line Details](#) > [Check/EFT Information](#) > [Line Details](#) > [Check/EFT Information](#) > Line Details

Line Details

Discount : 0.00
Penalty : 0.00
Interest : 0.00
Backup Withholding : 0.00
Contract Withholding : 0.00
Retained : 0.00
Intercepted : 0.00
Default Intercept Fee : 0.00
Supplementary Intercept Fee : 0.00
Use Tax : 0.00
Tax : 0.00

Department : DEPARTMENT OF
EDUCATION
Contact Phone :
Reference Agreement ID : GAP 0402 1500000251
Referenced Payment Request ID : GAX 0402 1500024585
Invoice Tracking Date :
Reference Invoice Number : 20140815
Invoice Line Amount : 22,973.00
Delivery Period From Date : 08/15/2014
Delivery Period To Date : 08/15/2014
Accounting Line Description : State Aid - Step 3

[Back](#)

Example screen prints of a VSS grant award deposit

Check/EFT Summary Search

- Search - To search for Checks/EFTs, enter search criteria and click the 'Search' button.
- Results - To sort results, click a column heading.
- Details - To view more details about a payment, select a payment from the results and then click the 'Details' button.
- PDF - To View, Save, or Print a PDF version of an payment, select a payment and click the 'PDF' button.
- References - To view referenced agreement and scheduled payment information for selected Payment, and click the 'Reference' button.
- Download - To download the search results to a CSV file, click the 'Download' button.

Click "search" to produce the listing of deposits received during the period selected

Defaults to three years prior to the beginning of the current month

Search for Checks/EFTs

Check/EFT Number :

Check/EFT Status :

Payment From :

Payment To :

Click the box next to the desired transaction to select it

Select	Status Date	Check/EFT Number	Payment ID	Check/EFT Status	Amount
<input type="checkbox"/>	08/21/2014	8206118304	EFT 0402 AUTO1500122693	Paid	32,123.00
<input type="checkbox"/>	08/19/2014	8186112483	EFT 0402 AUTO1500120356	Paid	51,029.48
<input type="checkbox"/>	08/19/2014	8186116290	EFT 1200 AUTO1500120563	Paid	834.30
<input type="checkbox"/>	08/07/2014	8066100760	EFT 0402 AUTO1500104692	Paid	1,324.81
<input checked="" type="checkbox"/>	08/06/2014	8056100564	EFT 0402 AUTO1500104510	Paid	200,000.00
<input type="checkbox"/>	07/31/2014	7306091874	EFT 0402 AUTO1500096176	Paid	48,866.24
<input type="checkbox"/>	07/22/2014	7186019350	EFT 0402 AUTO1500022747	Paid	32,123.00

Click the "Details" button to drill down to additional information for the selected transaction

Summary of Steps

Step 1: Log onto wvOASIS Vendor Self Service (VSS) at wvoasis.gov

Step 2: Select the "Financial Transactions" option

Step 3: Choose "Checks/EFTs"

Step 4: The "Search for Checks/EFTs" menu will default to search for a period of 3 years. If a shorter list is desired you must manually edit the "payment from" and "payment to" options. Once the desired time frame is selected, click the "search" button to produce the listing of checks/EFTs that have been received by the LEA.

Step 5: Select the transaction for which you would like to see additional details by placing a check mark in the appropriate box in the left-hand column of the check/EFT listing.

Step 6: Click the "details" button. The next page shows the resulting details.

Note: If multiple payments are made to an LEA on the same day, wvOASIS may group all of those payments into one check/EFT. This screen provides the detail of the invoices making up the "net payment" made to the LEA.

[Checks/EFTs Summary Search](#) > Check/EFT Information

Check/EFT Information

Use this page to get further information about the disbursement selected. Select the Additional Details link to view details on the payment line.

▼ Check/EFT Information

Check/EFT Number : 8056100564 [Reference PDF](#)
 Payment ID : EFT 0402 AUTO1500104510
 Status Date : 08/06/2014
 Status : Paid

▼ Vendor Information

Vendor Name : RESA IV	Assignee Vendor Name :
Alias/DBA :	Assignee Alias/DBA :
Vendor Code : 000000212160	Assignee Vendor Code :
Vendor Address : 404 OLD MAIN DR	Assignee Address :
SUMMERSVILLE ,	
WV 266511360	

▼ Total Payment Allocation

Payment : 200,000.00	Intercepted : 0.00
Discount : 0.00	Default Intercept Fee : 0.00
Penalty : 0.00	Supplementary Intercept Fee : 0.00
Interest : 0.00	Use Tax : 0.00
Backup Withholding : 0.00	Tax : 0.00
Contract Withholding : 0.00	Net Payment : 200,000.00
Retained : 0.00	

Click here to drill down to additional details for each invoice included in the total payment

Payment Allocation by Line

<u>Department</u>	<u>Invoice No.</u>	<u>Payment Line Amount</u>	<u>Net Payment Line Amount</u>	<u>Additional Details</u>
DEPARTMENT OF EDUCATION	C41014720140728	200,000.00	200,000.00	Additional Details

[Reference](#)

Summary of Steps:
 Step 7: If more detail is desired, click the "Additional Details" button to the right of the desired amount.

This is the new commitment number which replaces the old "C" numbers that were used with WVFIMS. This particular award was rolled over from WVFIMS into wvOASIS, but still retains the old "C" number as the last 10 digits of the new commitment number. See the next page for the corresponding award document

[Checks/EFTs Summary Search](#) > [Check/EFT Information](#) > Line Details

Line Details

Discount : 0.00
Penalty : 0.00
Interest : 0.00
Backup Withholding : 0.00
Contract Withholding : 0.00
Retained : 0.00
Intercepted : 0.00
Default Intercept Fee : 0.00
Supplementary Intercept Fee : 0.00
Use Tax : 0.00
Tax : 0.00

Department : DEPARTMENT OF
EDUCATION

Contact Phone :

Reference Agreement ID : GRTAWD 0402
C000410147

Referenced Payment Request ID : PRM 0402 1500000598

Invoice Tracking Date : 08/04/2014

Reference Invoice Number : C41014720140728

Invoice Line Amount : 200,000.00

Delivery Period From Date : 06/01/2014

Delivery Period To Date : 06/30/2015

Accounting Line Description : TAS - 06510

[Back](#)

This page results from choosing the "Additional Details" option on page 14. The "Line Details" screen provides the "Accounting Line Description" as well as the commitment number for the payment. For grant awards, the commitment numbers (Reference Agreement ID) all begin with the letters "GRTAWD," which identify this as a grant award. Grant awards issued prior to the implementation of wvOASIS were imported into the new system. Such awards will still retain their 10 digit "C" number as part of the "Reference Agreement ID" number in wvOASIS. Grant awards issued under the new system will no longer retain the "C" number format. However, the "Reference Agreement ID" included on the "Line Details" screen will continue to serve as the commitment number just as the "C" numbers in WVFIMS.

WEST VIRGINIA DEPARTMENT OF EDUCATION
NOTIFICATION OF GRANT AWARD
 For Local Education Agencies

Grantee's Name & Address		Grant Award	
		Initial	\$ _____
		Adjustment	\$ _____
		Adjusted Total	\$ _____
OBLIGATION PERIOD	From: _____ To: _____	ENDING LIQUIDATION DATE	
Project Title:		New Award	<input type="checkbox"/>
FIMS Account #:		Revised Award	<input type="checkbox"/>
Commitment #:		Grant Award State F/Y:	
Project Code:		CFDA#:	
Revenue Source Code:		DUNS#:	

Purpose:

General Scope and Conditions:

Agrees to the last 10 digits of the "Reference Agreement ID" shown on the previous page.

- This grant award will be administered by the WVDE and subject to periodic monitoring and review by WVDE staff.
- The proceeds of the grant award are to be used only for the purposes for which received.
- Prior approval must be obtained from the WVDE program administrator for any changes made to the purpose for which grant funds are being expended.
- The expenditure of grant funds is to be made in compliance with all federal and state laws, applicable State Board policies, program requirements, and the project plan and budget approved by the WVDE program administrator.
- Any funds not expended by the ending liquidation date stated above shall be returned to the WVDE immediately upon the expiration of the stated liquidation date, unless prior approval has been received from the WVDE program administrator to carry the funds over into the subsequent fiscal year.
- Federal grants will be distributed upon receipt of a request received via: <http://wvde.state.wv.us/s/request>, except for the federal grants distributed as unrestricted reimbursement of expenses under project code 00YXX, which will be distributed upon receipt of the signed grant award.
- State grants will be distributed upon WVDE's receipt of a signed grant award and approved distribution schedule.
- Indirect costs are to be charged by the recipient against all federal grant awards, at the rate approved by the WVDE for the year in which the expenditures are incurred, subject to any limitations specified by OMB Circular 87, U. S. Department of Education General Administrative Regulations (EDGAR), and/or the specific federal program rules and regulations.
- Indirect costs are not to be charged against any state grant award.
- Acceptance of the grant requirements stated herein and in all addendums attached to this award, and submittal of the required certifications, are to be acknowledged by the electronic date and time signature of the county superintendent and/or RESA/MCVC director, as the case may be, and the chief financial officer, with the acceptance notification returned electronically to the WVDE within ten (10) days of receipt of this grant award notice.

APPROVED	
_____	_____
State Superintendent of Schools	Date
GRANT AWARD NOTIFICATION DATE	
_____	_____
Date	

ACCEPTED	
_____	_____
LEA Chief Financial Officer	Date
_____	_____
LEA Superintendent/Director	Date